



अखिलभारतीयआयुर्विज्ञानसंस्थान, रायपुर (छत्तीसगढ़)  
**All India Institute of Medical Sciences, Raipur (Chhattisgarh)**  
 Tatibandh, GE Road,  
 Raipur-492 099 (CG)  
[www.aiimsraipur.edu.in](http://www.aiimsraipur.edu.in)

निविदा क्रमांक/Tender No:17/EE/AIIMS/RPR/2019-20

दिनांक/Date: 23-09-2019

## NOTICE INVITING TENDER

(E-PROCUREMENT MODE ONLY)

The Executive Engineer (Civil), Project Cell, AIIMS, Raipur on behalf of the Director, AIIMS, Raipur invites online bids in single bid systems from OEM / authorized distributors / authorized dealers/authorized retailers for the following:

### Brief Details of Tender:

Sl No	NAME OF WORK	Estimated Cost of Tender (Rs.)	E.M.D in Rs.	TIME ALLOWED FOR SUPPLY
1	Supply of Electrical Item for day to day maintenance & new requirement at All India Institute of Medical Science, Raipur.	3,62,967.00	7,300.00	10 days.

The Tender Document can be downloaded from Central Public Procurement (CPP) Portal <http://eprocure.gov.in/eprocure/app> and bid is to be submitted online only through the same portal up to the last date and time of submission of tender.

Executive Engineer (Civil)  
 AIIMS, Raipur

## ALL INDIA INSTITUTE OF MEDICAL SCIENCES, RAIPUR NOTICE INVITING e-Tender

(a)	Name of Work	<b>“Supply of Electrical Item for day to day maintenance &amp; new requirement at All India Institute of Medical Science, Raipur”.</b>
(b)	NIT No.	17/EE/AIIMS/RPR/2019-20
(c)	Contract Period	<b>10 Days for Supply</b>
(d)	Estimated Cost	<b>Rs3, 62,967.00 (Rupees Three Lakhs Sixty Two Thousand Nine Hundred Sixty Seven ) Only</b>
(e)	Earnest Money Deposit(EMD)	<b>Rs.7,300.00 (Rupees Seven Thousand Three Hundred)Only (to be submitted in the form of DD/FDR/BG) in favour of AIIMS, Raipur.</b>
(f)	Performance Guarantee	5% of Tendered value.
(g)	Security Deposit	2.5% of the Tendered Value.
(h)	Tender documents may be	AIIMS web site <a href="http://www.aiimsraipur.edu.in">www.aiimsraipur.edu.in</a> and CPPP site <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> (for reference only)
(j)	Last Date &Time of Submission	By 10-10-2019 at 11:00 Hours through online.
(k)	Date & Time for opening of Technical Bid	On 11-10-2019 at 11:00 Hours.

1. The indenting Bidder must read the Terms & conditions carefully. He/ She should only submit bid if consider himself/herself eligible and bidder in possession of all the documents required.
2. Information and Instructions for bidders posted on website shall form part of bid document.
3. The Bid documents consisting of specifications, the schedule of quantities of various types of items to be executed and the set of terms & conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website [www.aiimsraipur.edu.in](http://www.aiimsraipur.edu.in) Or <https://eprocure.gov.in/eprocure/app>.

Executive Engineer (Civil)  
AIIMS, Raipur

## **1. EARNEST MONEY DEPOSIT DETAILS:**

- a) **EMD of `7,300/- (Rupees Seven Thousand Three Hundred only)** in the form DD/FDR/BG in **favour of AIIMS, Raipur**, should be submitted.
- b) Micro and Small Enterprises (MSEs) firms as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or the firms registered with the Central Purchase Organisation or the concerned Ministry or Department or Start-ups as recognized by Department of Industrial Policy & Promotion (DIPP) for **all these items only**, are exempted from EMD. However, they have to enclose valid self-attested registration certificate(s) along with the tender to this effect.
- c) **The bidders who seeks exemption from EMD as per clause no. 1 (b) above, if they withdraw or modify their bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, they will be suspended for the period of three years or as decided by the competent authority from being eligible to submit bids for contracts with the entity that invited the bids.**
- d) EMD of all unsuccessful bidders (if any) will be returned after finalization of the tender.
- e) The amount of EMD (if any) is liable to be forfeited, if the tenderer withdraws from the offer after submission of the tender or after the acceptance of the offer and fails to complete the order.
- f) No interest will be paid on the EMD (if any) deposited / remitted.
- g) The details pertaining to Tender fee/EMD (if any) are to be filled as per Annexure-I.

## **2. ELIGIBILITY CRITERIA:**

### **2.1 OID (Other Important Documents):**

Authorization viz. Firm Incorporation Certificate, PAN details, GST details are to be provided.

### **2.2 Statutory Documents:**

- a) The Bidder should give self-declaration certificate for acceptance of all terms & conditions of tender documents. A duly completed certificate to this effect is to be submitted as per the Annexure-I.
- b) The firm should be neither blacklisted by any Central / State Government / Public Undertaking / Institute nor is any criminal case registered / pending against the firm or its owner / partners anywhere in India. A duly completed certificate to this effect is to be submitted as per Annexure-II.
- c) The company should attach list of Purchase Order / Work Order where the similar type of work executed during last 7 years from the date of publication of tender. The details of the same along with supporting document are to be submitted as per the Annexure-III.
- d) The Annual Turnover should be at least **30%** of the estimated cost during each of the previous three financial years (2015-16 to 2017-18) or (2016-17 to 2018-19). Copies of duly signed trading and profit & loss accounts along with CA Certificate are to be submitted as per the Annexure-IV.

### **3. BID SUBMISSION**

#### **3.1 Instruction to Bidder**

Bidders are required to enrol on the e-Procurement module of the **Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>)** by clicking on the link "**Online Bidder Enrolment**" on the CPP Portal. **The registration is completely free of charge.**

Possession of a valid Class II/III DSC in the form of smart card / e-token is a prerequisite for registration and participating in the bid submission activities. DSCs can be obtained from the authorised certifying agencies recognized by CCA India (e.g. Sify/TCS/nCode/eMudhra etc).

Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.

The Bidders are required to log in to the site through the secured log-in by entering their respective user ID / password and the password of the DSC.

The CPP portal also has user manuals with detailed guidelines on enrolment and participation in the online bidding process. The user manuals can be downloaded for reference.

Any queries related to process of online bid submission or queries related to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The Toll Free contact numbers for the helpdesk are 1800 3070 2232, 7878007972 and 7878007973.

#### **4. Online Bid Submission Procedure:**

Other Important Documents (OID): The file should be saved in a PDF version and should comprise of the following items:

1. Packet-1: Duly Completed Scanned PDF of PAN Card.
2. Packet-2: Duly Completed Scanned PDF of Registration Certificate Details.
3. Packet-3: Duly Completed Scanned PDF of GST.

**Cover-1: The file should be saved in a PDF version and should comprise of the following items:**

1. Packet-1: Duly Completed Scanned PDF copy of Annexure-I with transaction details for EMD.
2. Packet-2: Duly Completed Scanned PDF copy of Annexure-II.
3. Packet-3: Duly Completed Scanned PDF copy of Annexure-III with supporting Documents.

**Cover-2: The BOQ should be downloaded from the website and should comprise of the following items.**

1. Packet-1: Financial Bids in XLS version Filled with all relevant information.

#### **5. BID OPENING:**

- a) Bids will be opened on 11-10-2019 at 11:00 Hrs.
- b) Bids should be summarily rejected, if tender is submitted other than through online or original EMD fee are not submitted before the date of technical bid open.

#### **6. BID EVALUATION:**

Based on results of the Technical evaluation AIIMS Raipur evaluates the Commercial Bid of those Bidders who qualify in the Technical evaluation.

#### **7. PAYMENT TERMS:**

- a) No advance payment will be made in any case. Bills in Triplicate copies should be sent and the payment shall be released generally within 30 days, only after it is ensured that the items / quality of the items supplied are to the entire satisfaction of **Engineer-In-Charge/Executive Engineer** AIIMS Raipur and completed the entire work within the stipulated delivery schedule. If any item is found defective, or not of the desired quality etc., the same should be replaced by the firm(s) immediately for which no extra payment shall be made.
- b) No part payment will be made against the part supply. In case of the undelivered items till due date of supply, the penalty of 10% of the cost of undelivered item will be imposed and deducted from the bill of the item supplied.

#### **8. WARRANTY OF QUALITY AND QUANTITY:**

- a) Upon receipt of notice from **Engineer-In-Charge/Executive Engineer** for defective material, the firm shall within 7 days of receipt of the notice, replace the defective material, free of cost at the destination. The firm shall take over the defective material at the time of their replacement. No claim whatsoever shall lie on AIIMS Raipur for the replaced goods thereafter. If the firm fails to replace the defective goods within a reasonable period, AIIMS Raipur may proceed to take such remedial actions as may be necessary, at the company's risk and expense.
- b) The awardee shall give warranty that all items are as per specification(s), conforming to the specified design and there are no defects in the process of manufacturing, packaging, transportation and delivery.

#### **9. LIQUIDATED DAMAGES:**

In case of delay in supply / replacement by the stipulated date, AIIMS Raipur reserves the right of imposing penalty @0.5% per week on the value of the supplied items subject to maximum 10% of the cost of supplied items.

#### **10. PERFORMANCE SECURITY DETAILS**

- a) P.G. should be submitted by lowest bidder and will be released after successful completion of work.
- b) Performance Security will be forfeited if the firm fails to perform/abide by any of the terms or conditions of the contract.
- c) In case, the firm fails to execute the order successfully, within specified delivery period, the same goods/items will be procured from open market and the difference of cost, if any, will be recovered from Performance Security or from pending bill(s) of the defaulting firm or from both in case the recoverable amount exceeds the amount of Performance Security.

#### **11. DELIVERY SCHEDULE**

The successful bidder should execute the order within **10 days** at designated locations of AIIMS Raipur-Project Cell from the date of receiving of the Purchase order. In case of any damage found, the item(s) should be replaced **within 3 days** at Project Cell, AIIMS Raipur. The bidder has to make own arrangement for unloading of the items.

**ANNEXURE – I**  
**Undertaking**

To

**Executive Engineer (Civil),**  
**Project Cell, AIIMS Raipur (C.G.)**

Ref : - NIT No.17EE/AIIMS/RPR/2019-20, dated:23-10-2019

(Notice Inviting Tender for “Supply of Electrical Item for day to day maintenance &amp; new requirement at All India Institute of Medical Science, Raipur”.)

Sir,

1. I /we hereby submit our bid for Supply of Electrical Items.

2. I/ We are enclosed herewith the following in favour of All India Institute of Medical Science, Raipur (C.G.) towards EMD.

<b>PARTICULAR</b>	<b>AMOUNT</b>	<b>Transaction No. &amp; Date</b>	<b>Bank Name</b>
<b>EMD</b>	<b>7,300.00</b>		

3. I / We hereby reconfirm and declare that I / We have carefully read, understood &amp; complying the above referred tender document including instructions, terms &amp; conditions, scope of work, schedule of quantities, Penalty clause and all the contents stated therein.

4. I /we shall abide by all conditions set forth therein.

Thanking you

Yours faithfully,

(Authorized Signatory with Seal)

**ANNEXURE – II**  
**CERTIFICATE**

**(to be provided on letter head of the firm)**

I hereby certify that the above firm neither blacklisted by any Central/State Government/Public Undertaking/Institute nor is any criminal case registered / pending against the firm or its owner / partners anywhere in India.

I also certify that the above information is true and correct in any every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

**Date: Authorized Signatory**

**Name:**

**Place:**

**Designation:**

**Contact No.:**

**ANNEXURE – III****FORM FOR DETAILED INFORMATION BY BIDDER**

1.	Name of the Bidder	
2.	Permanent Account No (PAN)	
3.	Particulars of Bank Account	
	a) Name of the Bank	
	b) Name of the Branch	
	c) Branch Code	
	d) Address	
	e) City Name	
	f) Telephone No	
4.	Legal status of the bidder (attach copies of original document defining the legal	
	a) An Individual	
	b) A proprietary firm	
	c) A firm in partnership	
	d) A limited company or Corporation	
4	Valid Email ID of the Bidder	
5.	Complete Postal Address of the bidder	

(Authorized Signature of the Bidder with Seal)