



अखिल भारतीय आयुर्विज्ञान संस्थान, रायपुर (छत्तीसगढ़)  
**All India Institute of Medical Sciences, Raipur (Chhattisgarh)**  
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No.: AIIMS/R/IT/2023/83/005

Date: 21.04.2023

**दर आह्वान**  
**Quotation Call**

**Sub:** Quotations are invited on urgent basis for the supply and installation of “Parts of Photocopy Machine”, in FA Office and MS Office AIIMS Raipur.

Sealed Quotations are invited from OEM/ Authorised suppliers having GST/ relevant documents for the supply and installation of “Parts of Photocopy Machine” for financial advisor, MS Office at AIIMS Raipur. The vendor should submit the quotation with other relevant documents to office of IT Department, 3rd floor, Medical College Building, Gate No.05, Tatibandh, G.E. Road, AIIMS, Raipur, up to 03:00 pm date: 26.04.2023. The quotation will be opened on 27.04.2023 at 03:30 pm. The detailed specification of the items is as under:

क्रमांक Sr.No	सामान का विवरण Item Description	HSN Code	मात्रा Qty.	Unit Price in ₹.	GST	Total Amount in ₹
01	<b>MS Office Department</b> 1. Flat cable (Canon photocopier IR C-3320)		01			
	2. DADF Pickup Roller		01			
	3. Fixing Gear		01			
02	<b>Financial Advisor</b> 1. Drum Unit Black & cyan (canon IR C-3320)		01			
	2. B lead d c-3320		01			
	3. Developer Unit		01			
	4. Installation & Services one					

**नियम व शर्तें**

**(Terms & Conditions)**

1. Rate should be mentioned in words and figures both.
2. Taxes, if any should be clearly mentioned.

3. Price should be F.O.R - Destination basis i.e. FA Office and MS Office, AIIMS Raipur
4. Delivery Period: - Within 15 days from the date of issue of the purchase order.
5. Mode of Despatch: By road, installation at FA Office and MS Office, AIIMS Raipur.
6. Inspection by: Concerned department, AIIMS Raipur.
7. Consignee: In-charge IT Department, AIIMS Raipur.
8. Penalty: LD@0.5% value of delayed supply per week or part of week for delay will be imposed which may go maximum upto 10% value of delayed supply, then other penalty will be imposed.
9. Quotation No. /Name and Due date of opening must be mentioned on top of envelope.
10. The GST registration details may please be furnished.
11. No Part supply or Part Payment will be entertained.
12. 100% payment shall be made on receipt and **acceptance** of service/ material by concerned department and supplier will submit invoice in triplicate.
13. Where there is statutory requirement for tax deduction at source, such deduction towards income tax and other tax as applicable will be made from the bills payable to the supplier at rates as notified from time to time.
14. Installation and commissioning will be done by firm (if applicable).
15. RTGS detail required for payment purpose.
16. AIIMS Raipur reserves the right to place order for full of part quantity to one or more firm.
17. Supplier must have local service center at Raipur, CG.
18. Validity of offer should not be less than 90 days.



Sr. Administrative Officer  
All India Institute of Medical Sciences  
Raipur (C.G.)