



अखिल भारतीय आयुर्विज्ञान संस्थान, रायपुर (छ.ग.)
All India Institute of Medical Sciences, Raipur (Chhattisgarh)

Tatibandh, GE Road,
Raipur-492099 (CG)

Application for Allotment of Quarter

1. Name of Applicant -----
2. Designation -----
3. Pay Level -----
4. Basic Pay -----
5. DOB -----
6. D/o Appointment In AIIMS -----
7. D/o Appointment to present pay level -----
8. E-mail (mandatory) -----
9. Entitled house Type -----
10. Preference of Type of Flats -

S.N.	Building Type	Quarter No
1		
2		
3		
4	No Preference	

I certify that the information given above is correct. I also confirm that I have read and understood instruction relating to the allotment and acceptance of quarter. I understand that in case I refuse to accept the quarter allotted to me or vacate the same within the lock in period of 12 months, I will be debarred from applying for AIIMS quarter for 2 Years and will not entitled for HRA till the Quarter is occupied by next allottee.

Date: -

Thanks & Regards

Signature



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Tatibandh, GE Road,
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To

The Deputy Director (Admin)
AIIMS, Raipur (CG)

Subject: - Change of Quarter.

Sir

I have been allotted Quarter No.....Type Vide Letter
No.....dated I have taken possession of same on
.....(date.)

I have completed 2 years in occupation of the above quarter and I want to
change my quarter to.....which has been notified for allotment on the
website.

Kindly consider the above request as per my entitlement.

Your faithfully

Date :-

Name

.....



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To,

The Sr. Administrative Officer
AIIMS Raipur (CG)

Subject: - Possession Report of Quarter No..... Type.....
Ref. Order No.

Sir,

In reference to above allotment order I have occupied the quarter no
.....Type..... in AIIMS Residential Complex Kabir Nagar
Raipur on (date)with following inventories.

Nos. of Doors: -----
Nos. of Window: -----
Electrical Items Fan-----Light's-----
Energy Meter Reading: -----
Any other remark of occupants -----

The all equipment/items are in good/working condition.

Date -----

Place -----

Signature

Name: -

Designation:-



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To,

The Sr. Administrative Officer
AIIMS Raipur (CG)

Subject: - Vacation Report of Quarter No..... Type.....

Ref. Order No.

Sir,

In reference to above allotment order I have vacate the Quarter No
.....Type..... in AIIMS Residential Complex Kabir Nagar
Raipur on (date)with following inventories.

Nos. of Doors: -----

Nos. of Window: -----

Electrical Items Fan-----Light's-----

Energy Meter Reading: -----

Any other remark -----

Date -----

Place -----

Signature

Name: -

Designation:-