

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, RAIPUR
INSTRUCTIONS FOR GRADUANDS

The 2nd Convocation of the All India Institute of Medical Sciences, Raipur has been scheduled to be held tentatively in the second week of July 2024. The exact date will be communicated in due course. Degrees will be awarded to Graduands of the following courses and batches:

No.	Course	Batches (as per year of admission to course)
1	MBBS	2017, 2018
2	MD/MS/MDS	Jan 2020, July 2020, Jan 2021
3	DM/MCh	July 2020, Jan 2021
4	BSc (Hons) Nursing	2018, 2019
5	MSc (Nursing)	2021
6	MPH	2020, 2021
7	Paramedical courses	2019

The web-link for the Convocation is: https://www.aiimsraipur.edu.in/user/convocation_details.php

Instructions for degree recipients:

Reaching the venue on the day of Convocation:

- Protocol for VIPs shall be followed in accordance with the Government guidelines.
- The following items are prohibited during the ceremony: camera, whistles, bottled water or any bottled liquids, balloons, wrapped gifts, weapons, knife, sharp objects, food, alcohol etc. Coats, trousers, purses and other items are subject to inspection. Please co-operate with the security personnel for this purpose.
- All guests and participants are advised to bring one valid photo ID proof (Passport, Voter I-card, Aadhaar card, Driving License, PAN card) for registration at the venue and for allowing entry into the auditorium.
- Vehicles shall be parked in assigned parking area only.
- Students must register at the registration counter; collect their allotted seat card and the stole one day before the convocation ceremony.
- Students shall make travel and stay arrangements on their own.

Dress code:

- Awardee students must come to the venue wearing the specified Indian attire/dress which is as under:
 - **Girls**
 - Off-white saree with golden border + blouse (sleeved) (Image attached)
 - Saree should be formal and not flashy. Hair should be neatly done.
 - Footwear- sandals, which should not create noise while walking
 - No flashy jewellery or bangles
 - **Boys**
 - Off-white knee length full sleeves kurta + White pyjamas (Image attached)
 - Footwear- Black/brown loafer shoes (Image attached).
 - No sports shoes or slippers
 - Hair to be neatly trimmed and combed
 - Either clean shaved with or without moustache, if bearded- then neatly trimmed beard
- There shall not be any headgear (excluding Sikhs).
- No graduand will be allowed to attend the Convocation ceremony in a dress other than the one specified for the Convocation
- All students will be provided stoles from the institute, which they would have to wear around their neck and shoulders.
- They have to collect the stole latest by **one day before the** convocation, by **12 Noon from the helpdesk during Alumni meet in the foyer.**



Guests/Invitees/Accompanying persons of students/media persons:

- Each graduand shall be allowed maximum of two accompanying persons (parents/family member) along with them. The awardee must inform the name of the accompanying person and relationship with him/her and a pass will be issued by the Convocation Committee to them. No accompanying person will be allowed without prior information. Preferred mode of communication will be email at convocation@aiimsraipur.edu.in
- Children below 12 years are not allowed.
- No pets are allowed.
- The guests and family members of the awardee students /official invitees / media persons shall occupy their seats only in prescribed area.
- Seats shall be occupied by the students and their accompanying guests/family members ONE HOUR before the start of the function.

Convocation Ceremony:

- Convocation Ceremony requires complete and strict maintenance of decorum.
- No cross talks, photography, movements, loitering inside or outside the convocation hall are allowed during the ceremony.
- Protocol for VIPs shall be followed in accordance with the Government guidelines.
- Breach of protocol may lead to legal punishment and disciplinary action.
- Awardee members and students must sit only at the allotted seat in the convocation hall.
- Seats shall be occupied by the members/students & their accompanying guests/family members ONE HOUR before the start of function.
- During the function mobile phones should be kept switched off.
- During the function the audience will keep sitting in their seats and will not move out of their seats.
- The audience present in the Ceremony shall stand up at the following occasions:
 - At the time when the academic procession enters the hall and till they take their seats,
 - At the time of the Invocation (Saraswati/Ganesha Vandana),
 - At the time of national anthem and
 - At the time when the academic procession departs and leaves the hall.
- During the function students shall move out of their seats only when their name is called for receiving the award. On being called for receiving the certificate, the students should walk to the dais from one end in a dignified and orderly fashion in sequence of their names called to receive his/her certificate at the hands of the dignitaries and come back to his/her allocated allotted seat from the other end of the dais in an orderly sequential fashion. They should not huddle/jostle on the stage.
- The clapping of hands is the only form of acknowledgement recommended.
- Whistling, shouting, making noise, cheering and other forms of exclamations are prohibited.
- Audience shall not leave the hall before the completion of the ceremony. They should move from their seats only after the academic procession departs and leaves the hall.
- No one should crowd in front of the dais and in the aisles.
- Personal photography and selfies are prohibited within the auditorium.
- The official photographer shall carry out photography and videography during the ceremony. Contact details of the photographer will be provided for the benefit of the graduands.
- Graduands are allowed to participate in the Convocation subject to confirmation of his / her participation.

- In case an eligible student does not attend this Convocation or does not confirm for attending this Convocation, he/she will not be allowed to participate in any subsequent Convocations.
- No person shall be allowed to attend the Convocation as a representative of the student.
- **A MANDATORY rehearsal will be arranged in the AIIMS Raipur Auditorium or any venue informed in advance, one day prior to the Convocation ceremony. The entire procedure of the convocation will be briefed and practiced during the rehearsal. Degree recipients who fail to attend the rehearsal will NOT be allowed to attend the convocation.**