

### Bid Document

Bid Details	
<b>Bid End Date/Time</b>	05-01-2023 15:00:00
<b>Bid Opening Date/Time</b>	05-01-2023 15:30:00
<b>Bid Offer Validity (From End Date)</b>	180 (Days)
<b>Ministry/State Name</b>	Ministry Of Health And Family Welfare
<b>Department Name</b>	Department Of Health And Family Welfare
<b>Organisation Name</b>	All India Institute Of Medical Sciences (aiims)
<b>Office Name</b>	Raipur
<b>Total Quantity</b>	65300
<b>Item Category</b>	battery cell as per IS:9128 and IS:8144 (Q4) , Staplers (Rev) (Q3) , desktop calculator-Electronics (Q4) , Tissue Papers-IS 14461 (Q4) , Transparent Tape (Version 2.0) (Q4) , Double sided tape (Q4) , BALL POINT PENS as per IS: 3705 (Q4) , Gel Pen (Rev) (Q4) , binder clips (Q3) , pins or tacks as per IS: 5653 (Q4) , whiteboard erasers and dusters (Q3) , Stapler Pin/Staples (Rev) (Q4) , Ring Binder- file folder (Q4)
<b>Minimum Average Annual Turnover of the bidder (For 3 Years)</b>	6 Lakh (s)
<b>OEM Average Turnover (Last 3 Years)</b>	20 Lakh (s)
<b>Years of Past Experience Required for same/similar service</b>	3 Year (s)
<b>MSE Exemption for Years Of Experience and Turnover</b>	Yes
<b>Startup Exemption for Years Of Experience and Turnover</b>	Yes
<b>Document required from seller</b>	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Past Performance</b>	50 %
<b>Bid to RA enabled</b>	Yes
<b>RA Qualification Rule</b>	50% Lowest Priced Technically Qualified Bidders
<b>Type of Bid</b>	Two Packet Bid
<b>Primary product category</b>	battery cell as per IS:9128 and IS:8144
<b>Time allowed for Technical Clarifications during technical evaluation</b>	2 Days

**Bid Details****Evaluation Method**

Total value wise evaluation

**EMD Detail**

Advisory Bank

Bank of India

EMD Amount

38700

**ePBG Detail**

Advisory Bank

Bank of India

ePBG Percentage(%)

3.00

Duration of ePBG required (Months).

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(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

**Beneficiary:**

AIIMS Raipur

All India Institute of Medical Sciences (AIIMS), Raipur , Tatibandh GE Road, Raipur - 492099

(Aims Raipur)

**Splitting**

Bid splitting not applied.

**MII Purchase Preference**

MII Purchase Preference

Yes

**MSE Purchase Preference**

MSE Purchase Preference

Yes

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st

March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

5. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

6. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

7. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer)of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.

8. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 50% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

9. Reverse Auction would be conducted amongst first 50% of the technically qualified bidders arranged in the order of prices from lowest to highest. Number of sellers eligible for participating in RA would be rounded off to next higher integer value if number of technically qualified bidders is odd (e.g. if 7 bids are technically qualified, then RA will be conducted amongst L-1 to L-4). In case number of technically qualified bidders are 2 or 3, RA will be between all without any elimination. If Buyer has chosen to split the bid amongst N sellers, then minimum N sellers would be taken to RA round. In case Primary products of only one OEM are left in contention for participation in RA based on lowest 50% bidders qualifying for RA, the number of sellers qualifying for RA would be increased to get at least products of one more OEM (directly participated or through its reseller) if available. Further, if bid(s) of any seller(s) eligible for MSE preference is / are coming within price band of 15% of Non MSE L-1 or if bid of any seller(s) eligible for Make in India preference is / are coming within price band of 20% of non MII L-1, then such MSE / Make in India seller shall also be allowed to participate in the RA process.

**Battery Cell As Per IS:9128 And IS:8144 ( 10000 pieces )**

**(Minimum 50% and 40% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)**

Brand Type	Registered Brand
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**Technical Specifications**

[\\* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
GENERIC	<b>Confirming to Indian Standard</b>	Multipurpose Dry Battery Cell as per IS:8144
	<b>Type of batteries</b>	R03
	No. of Cells per pack	10

**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Girdhari Lal	492001,AIIMS Raipur Tatibandh	10000	30

**Battery Cell As Per IS:9128 And IS:8144 ( 10000 pieces )**

**(Minimum 50% and 40% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)**

Brand Type	Registered Brand
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**Technical Specifications**

[\\* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
GENERIC	<b>Confirming to Indian Standard</b>	Multipurpose Dry Battery Cell as per IS:8144
	<b>Type of batteries</b>	R06
	No. of Cells per pack	10

**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Girdhari Lal	492001,AIIMS Raipur Tatibandh	10000	30

**Staplers (Rev) ( 2000 pieces )**

**(Minimum 50% and 40% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)**

Brand Type	Registered Brand
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**Technical Specifications**

[\\* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
GENERAL REQUIREMENT	<b>Staple suitable for using pin size</b>	24/6
	<b>Range of stapling</b>	50 mm, 100 mm
	<b>Capacity of staples</b>	50 staples
BINDING AND DURABILITY TEST	<b>Binding and Durability test (As per pin size)</b>	25 numbers of 50 GSM white printing paper sheets(for 8 mm leg staples)

**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Girdhari Lal	492001,AIIMS Raipur Tatibandh	2000	30

**Staplers (Rev) ( 2000 pieces )**

**(Minimum 50% and 40% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)**

Brand Type	Registered Brand
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**Technical Specifications**

[\\* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
GENERAL REQUIREMENT	<b>Staple suitable for using pin size</b>	10/4

Specification	Specification Name	Bid Requirement (Allowed Values)
	Range of stapling	100 mm
	Capacity of staples	100 staples
BINDING AND DURABILITY TEST	Binding and Durability test (As per pin size)	40 numbers of 50 GSM white printing paper sheets(for 10 mm leg staples)

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Girdhari Lal	492001,AIIMS Raipur Tatibandh	2000	30

#### Desktop Calculator-Electronics ( 400 pieces )

(Minimum 50% and 40% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

Brand Type	Registered Brand
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#### Technical Specifications

[\\* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Type	Type of Display	LED
Details of Digit	No. of digits (Min) (Nos)	12
Physical Characteristics	Power Source	Battery and Solar (Dual)
	Memory Capacity(Min) (Frames)	100

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Girdhari Lal	492001,AIIMS Raipur Tatibandh	400	30

**Tissue Papers-IS 14461 ( 1500 packet )****(Minimum 50% and 40% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)**

Brand Type	Registered Brand
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**Technical Specifications**[\\* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Certification	<b>Conforming to Standards</b>	International Organization for Standardization ISO 12625-1: 2011(en)
Test Report Details	<b>Availability of Test Report from NABL/ ILAC accredited or Central Government Lab to prove conformity of products to the specification.</b>	YES, NO
Material and Type	<b>Raw material type</b>	Type A (pulp containing not less than 60 percent by mass of pulp made from materials other than bamboo, hard woods, soft woods and reed)
	<b>Type</b>	Drycreped
GSM and Colour	<b>Gramage (gms/ sq.Mtr)</b>	9.5
Application	<b>End use</b>	Paper Napkin
Packing	<b>Packing</b>	150 mm X 200 mm sheets
	<b>Sheets per pack (only for sheet packing) (Nos)</b>	50

**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Girdhari Lal	492001,AIIMS Raipur Tatibandh	1500	30

**Transparent Tape (Version 2.0) ( 2000 pieces )****(Minimum 50% and 40% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)**

Brand Type	Registered Brand
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**Technical Specifications**[\\* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Certification	Transparent Tape Conformity to	IS 13262: Latest
	<b>ISI Marked</b>	Yes, No
Dimension	<b>Minimum Tape Width (mm)</b>	12, 24, 36, 48, 72 Or higher
	<b>Tape Length (meter)</b>	50, 60, 100, More than 100 Or higher
Test Report Details	<b>Availability of Test Reports from Central Govt/State Govt/NABL/IL AC accredited Lab covering all the Declared Parameters as per IS Specification</b>	Yes, No

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Girdhari Lal	492001,AIIMS Raipur Tatibandh	2000	30

#### Transparent Tape (Version 2.0) ( 1000 pieces )

(Minimum 50% and 40% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

Brand Type	Registered Brand
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#### Technical Specifications

\* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Certification	Transparent Tape Conformity to	IS 13262: Latest
	<b>ISI Marked</b>	Yes, No
Dimension	<b>Minimum Tape Width (mm)</b>	24, 36, 48, 72 Or higher
	<b>Tape Length (meter)</b>	60, 100, More than 100 Or higher
Test Report Details	<b>Availability of Test Reports from Central Govt/State Govt/NABL/IL AC accredited Lab covering all the Declared Parameters as per IS Specification</b>	Yes, No



**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Girdhari Lal	492001,AIIMS Raipur Tatibandh	1000	30

**Transparent Tape (Version 2.0) ( 1000 pieces )**

(Minimum 50% and 40% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

Brand Type	Registered Brand
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**Technical Specifications**

\* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Certification	Transparent Tape Conformity to	IS 13262: Latest
	ISI Marked	Yes, No
Dimension	Minimum Tape Width (mm)	48, 72 Or higher
	Tape Length (meter)	60, 100, More than 100 Or higher
Test Report Details	Availability of Test Reports from Central Govt/State Govt/NABL/IL AC accredited Lab covering all the Declared Parameters as per IS Specification	Yes, No

**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Girdhari Lal	492001,AIIMS Raipur Tatibandh	1000	30

**Double Sided Tape ( 1000 pieces )**

(Minimum 50% and 40% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

Brand Type	Unbranded
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### Technical Specifications

[\\* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Adhesion	<b>Adhesion</b>	double side
	<b>Adhesion strength (N per 100 square mm Width ),Min</b>	2
Dimension	<b>Length of tape on a roll (meter)</b>	25
	<b>Width(mm)</b>	20
	<b>Thickness(mm)</b>	2
	<b>Inner Diameter (ID) of Core (mm)</b>	50

### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Girdhari Lal	492001,AIIMS Raipur Tatibandh	1000	30

### BALL POINT PENS As Per IS: 3705 ( 10000 pieces )

**(Minimum 50% and 40% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)**

Brand Type	Unbranded
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### Technical Specifications

[\\* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
GENERIC (PENS)	<b>Technical specification of ball point pens</b>	Conforming to IS: 3705-1980 (Reaffirmed 2020)
	<b>Type of ball points</b>	Single refill ball point pens, Desk type ball point pens
GENERIC (REFILLS)	<b>Technical specification of ball point pen refills</b>	Conforming to IS: 3707 - 1984 (Reaffirmed 2020)
	<b>Colour of ink</b>	Blue
	<b>Refill ball diameters</b>	0.5 mm

Specification	Specification Name	Bid Requirement (Allowed Values)
	<b>Agreed to provide an advance sample (Yes, for buyer's approval before, the commencement of supply (Applicable in case order's placed against BID and not applicable in case of direct buying))</b>	Yes, N.A
MATERIAL(PENS)	<b>The material used in the manufacture of ball point pens</b>	Plastics
CERTIFICATION	<b>BIS mark for pens</b>	Yes, No

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Girdhari Lal	492001,AIIMS Raipur Tatibandh	10000	30

#### Gel Pen (Rev) ( 8000 pieces )

**(Minimum 50% and 40% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)**

Brand Type	Registered Brand
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#### Technical Specifications

\* As per GeM Category Specification

Specification	Specification Name	Bid Requirement (Allowed Values)
GENERAL REQUIREMENT	<b>Type of Ink</b>	Acid Free
	Ink Color	Black, Blue
	<b>The refill shall write a continuous line of (Minimum)</b>	500 meters
	<b>Line width/Tip sizes</b>	0.5
	Agree to provide Advance sample(s) for buyer's approval before commencement of supply (Applicable in case of orders placed against bid and not applicable in case of Direct Buying)	NA

Specification	Specification Name	Bid Requirement (Allowed Values)
MATERIAL	Pen Barrel made of	Plastic
	Material of Tube (Ink Container)	Plastic

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Girdhari Lal	492001,AIIMS Raipur Tatibandh	8000	30

#### Binder Clips ( 600 packet )

(Minimum 50% and 40% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

Brand Type	Registered Brand
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#### Technical Specifications

\* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Physical Characteristics	Size of Binder clip (Width) (mm)	41
	Minimum paper holding capacity with 75 GSM paper (Nos)	100
Packaging	Type of Packing	Card board
	Number of Clips in a pack (Nos)	12

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Girdhari Lal	492001,AIIMS Raipur Tatibandh	600	30

### Pins Or Tacks As Per IS: 5653 ( 800 box )

(Minimum 50% and 40% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

Brand Type	Registered Brand
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### Technical Specifications

[\\* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Certification	ISI Marked	Yes, No
Dimensions	Pin Length x Pin Diameter	18 mm x 0.71 mm
Packaging	Weight of pins in each cardboard (300 gsm) box (gram)	100

### Additional Specification Parameters - Pins Or Tacks As Per IS: 5653 ( 800 box )

Specification Parameter Name	Bid Requirement (Allowed Values)
Type of Pins	kindly note above requirement are T Type Pins

\* Bidders offering must also comply with the additional specification parameters mentioned above.

### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Girdhari Lal	492001,AIIMS Raipur Tatibandh	800	30

### Whiteboard Erasers And Dusters ( 1500 pieces )

(Minimum 50% and 40% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

Brand Type	Registered Brand
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### Technical Specifications

[\\* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Performance Parameters	<b>Type of Duster</b>	Magnetic
	<b>Material of the Frame</b>	Unbreakable Plastic
	<b>Marker Holder</b>	One
	<b>Handgripper</b>	Yes
	<b>warranty in years</b>	1
Dimensional Parameters	<b>Length in mm</b>	125.0
	<b>Width in mm</b>	50.0

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Girdhari Lal	492001,AIIMS Raipur Tatibandh	1500	30

#### Stapler Pin/Staples (Rev) ( 3500 box )

**(Minimum 50% and 40% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)**

Brand Type	Registered Brand
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#### Technical Specifications

[\\* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
GENERAL REQUIREMENT	<b>Size number</b>	10/4
	Staples per strip (minimum)	50
	Strips per box	20
DIMENSION	Width of crown	12.8 mm
FINISH	<b>Coating on Stapler pin/Staples</b>	Tinned coating, Galvanized coating, Copper coating

**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Girdhari Lal	492001,AIIMS Raipur Tatibandh	3500	30

**Stapler Pin/Staples (Rev) ( 8000 box )**

**(Minimum 50% and 40% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)**

Brand Type	Registered Brand
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**Technical Specifications**

[\\* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
GENERAL REQUIREMENT	Size number	24/6
	Staples per strip (minimum)	50
	Strips per box	20
DIMENSION	Width of crown	12.8 mm
FINISH	Coating on Stapler pin/Staples	Galvanized coating

**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Girdhari Lal	492001,AIIMS Raipur Tatibandh	8000	30

**Ring Binder- File Folder ( 2000 pieces )**

**(Minimum 50% and 40% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)**

Brand Type	Registered Brand
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**Technical Specifications**

[\\* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Material	<b>Material and minimum thickness of material (mm)</b>	Polypropylene 1.0 mm thick
Dimension	<b>Ring height (mm)</b>	25.0

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Girdhari Lal	492001,AIIMS Raipur Tatibandh	2000	30

### Buyer Added Bid Specific Terms and Conditions

1. Experience Certificate for the supply of the same to any Govt/ PSU/ any renowned private organisation along with Supply/ Purchase Order.
2. If the agency is registered under MSME or NSIC, then EMD exemption certificate needs to be enclosed.
3. Make in india specific authorisation certificate needs to be enclosed.
4. **Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 50 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 50% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

#### 5. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Only supply of Goods

#### 6. **Turnover**

Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

#### 7. **Turnover**

OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the



date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.

#### 8. **Certificates**

The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test certificate, approval certificates and other certificates as prescribed in the Product Specification given in the bid document.

#### 9. **Warranty**

Warranty period of the supplied products shall be as given in specifications from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

#### 10. **Past Project Experience**

The Bidder / OEM {themselves or through reseller(s)}, should have executed project for supply and installation / commissioning of same or similar Category Products during preceding 3 financial years (i.e. current year and three previous financial years) as on opening of bid, as per following criteria:

- (i) Single order of at least 35% of estimated bid value; or
- (ii) Two orders of at least 20% each of estimated bid value; or
- (iii) Three orders of at least 15% each of estimated bid value.

Satisfactory Performance certificate issued by respective Buyer Organization for the above Orders should be uploaded with bid. In case of bunch bids, the Category related to primary product having highest bid value should meet this criterion

#### 11. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of AIIMS Raipur A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

#### 12. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

1. Make/Model should be Clearly Mentioned in offered Products.
2. All the offered items should be branded, Unbranded offered item will be summarily rejected and on others entertained in this regards.

## **Disclaimer**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as

null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**