



No.: AIIMS/R/CS/Admin/19/LPC/A

Date: 15/02/2020

QUOTATION NOTICE

Inviting quotations for printing and supply of Hindi Magazine “Spandan” for Administration Department at AIIMS, Raipur.

Sealed quotations are invited from intending registered Stockiest/ Distributors having GST/ relevant documents for above said. The quotation should be submitted to, Medical College Building, 2nd Floor, gate no.-5, AIIMS, Raipur office of the Stores Officer up to **24/02/2020** before **3:00 pm**. The quotations will be opened on the same day at **3.30 pm**.

Terms & Condition:

1. Quotation should be in **two- bid system** i.e. **Technical Bid** (as per **Annexure-I**) and **Financial Bid** (as per **Annexure-II**).
2. The technical bid and the financial bid should be sealed by the bidder in separate covers which will be super-scribed **Technical Bid for printing and supply of Hindi Magazine “Spandan”** and **Financial Bid for printing and supply of Hindi Magazine “Spandan”**. Both Sealed Envelopes should be kept in a main/ bigger envelope super-scribed as **Quotation for printing and supply of Hindi Magazine “Spandan”**.
3. **All the required documents should be enclosed in the envelope of technical bid and financial bid should be enclosed in the envelope of financial bid.**
4. Rate should be mentioned in words & figure both.
5. Taxes/GST, if any (Kindly mention in above table)
6. Delivery period:
 - a) Printing material will be given to firm with 03 day of placement of PO by concerned department.
 - b) Firm to supply the sample for approval within 03 days from the date of issue PO.
 - c) Concerned department will approve the sample physically within 02 days from the submission of sample.
 - d) Firm to supply the material within 10 days from date of approval of sample.
 - e) Proof reading from concern department is compulsory before printing/supply of the magazine.
 - f) After expiry of delivery period, material cannot be accepted without extension of delivery period.
7. No additional documents related to this NIQ will be entertained after opening of NIQ.
8. Price should be FOR Destination basis (i.e. Administration Department, AIIMS Raipur).
9. LD @ 0.5% of delayed supply per week or part thereof for delay of supply of material subject to maximum up to 10% should be deducted. After expiry of delivery period material cannot be accepted without extension of delivery period.
10. Quotation No/Name and due date of opening must be written on top of envelop.
11. GST rates applicable on your quoted item may please be confirmed. **HSN code for each item should be clearly mentioned.**
12. Any change (Upward/Reduction) in the Basic Price structure post submission of bid shall be promptly intimated to AIIMS Raipur. You are also required to pass the Input Credit as per the following **Anti Profiteering Clause of GST**.
“Upon Implementation of GST, any reduction in the rate of tax on supply of goods or service or the benefit of input tax credit shall be passed on to AIIMS Raipur by way of commensurate reduction in the prices”.
13. The GST registration details may be furnished.
14. RTGS details required for payment purpose.
15. 100% payment against receipt and acceptance of material.
16. No part payment will be entertained.
17. Validity of offer should not be less than 90 days.
18. The quantity in above column is totally tentative. It can be increased or decreased at the time of placement of order.
19. AIIMS, Raipur reserve the right to place the order for full or part quantity to one or more firms.
20. **The firm must have experience of printing work of similar nature of at least ₹ 2,00,000.00 in the case of last three years. Document in support of the same should be submitted.**
21. **Income Tax Return of last three years should be submitted.**

**Sr. Administrative Officer,
AIIMS, Raipur (C.G.)**



ANNEXURE-I

Ref. No. & Date: -

Quotation Notice No.: -

TECHNICAL BID

Printing and Supply of Hindi Magazine “Spandan” for Administration Department at AIIMS, Raipur. Details of item are given as under:

S. N.	Description of item(s)	Qty./ Unit	Offered Specification	Specify Technically Complied / Not Complied/ if any Deviations
1.	Hindi Magazine “Spandan” <u>Specification:</u> i. A4 Size, Maplithopaper, 70 GSM, Both Side, Multi colour Printing, 40-50 pages ii. Cover pages 170 GSM	400 Nos.		

Sign of bidder :-

Date :-

Name of the bidder :-

Seal of the bidder :-



ANNEXURE-II

Ref. No. & Date: -

Quotation Notice No.: -

FINANCIAL BID

Printing and Supply of Hindi Magazine “Spandan” for Administration Department at AIIMS, Raipur. Details of item are given as under:

S. N.	Description of item(s)	Qty./ Unit	HSN Code	Unit Price in ₹.	GST Per Unit @	Total Amount in ₹.
1.	Hindi Magazine “Spandan” <u>Specification:</u> i. A4 Size, Maplithopaper, 70 GSM, Both Side, Multi colour Printing, 40-50 pages ii. Cover pages 170 GSM	400 Nos.				

Sign of bidder :-

Date :-

Name of the bidder :-

Seal of the bidder :-