



**All India Institute of Medical Sciences, Raipur**

G.E. Road, Tatibandh, Raipur– 492099, Chhattisgarh

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**DISCLAIMER**

This tender is not an offer by the All India Institute of Medical Sciences, Raipur, but an invitation to receive offer from bidders/firm/agency etc. No contractual obligation whatsoever shall arise from this tender process unless and until a formal contract is signed and executed by duly authorised officers of AIIMS, Raipur with the selected bidder/firm/agency.



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Website: [www.aiimsraipur.edu.in](http://www.aiimsraipur.edu.in), Govt. Portal: [www.tender.gov.in](http://www.tender.gov.in)

**Notice Inviting Tender**

**For**

**“Annual Rate Contract for Hospital Linen Item for Hospital Store  
Department”**

**At**

**All India Institute of Medical Sciences, Raipur**

**CRITICAL DATE SHEET**

Published Date	17/09/2018 06:00 pm
Bid Document Download / Sale Start Date	18/09/2018 10:00 am
Clarification Start Date	18/09/2018 10:00 am
Clarification End Date	04/10/2018 03:00 pm
Pre bid meeting	04/10/2018 03:30 pm
Bid Submission Start Date	18/09/2018 10:00 am
Bid Submission End Date	18/10/2018 06:00 pm
Bid Opening Date	20/10/2018 11:00 am
Tender document cost	<b>Exempted as per GFR - 2017</b>
EMD cost	<input type="checkbox"/> <b>500000/-</b>

**I. NOTICE INVITING TENDER**

1. Online bids are invited on single stage two bid system from Reputed, Eligible and Qualified Tenderer agencies to enter into Annual rate contract for Hospital linen items .**Manual bids shall not be accepted.**
2. Tender document may be downloaded from AIIMS, Raipur web site [www.aiimsraipur.edu.in](http://www.aiimsraipur.edu.in) (for reference only) and CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule as given in CRITICAL DATE SHEET.
3. Bid shall be submitted online at CPPP website: <https://eprocure.gov.in/eprocure/app>.
4. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
5. Tenderer who has downloaded the tender from the **AIIMS, Raipur web site [www.aiimsraipur.edu.in](http://www.aiimsraipur.edu.in)** and Central Public Procurement Portal (CPPP) e-Procurement website <https://eprocure.gov.in/eprocure/app> **shall not tamper/modify the tender form including downloaded price bid template in any manner.** In case if the same is found to be tempered/modified in any manner, tender shall be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AIIMS Raipur.

**General Terms and Conditions:-**

1. **Manual bid shall not be accepted in any circumstance.**
2. The complete bidding process in online bidding, Bidder should be possession of valid Digital Signature Certificate (DSC) for online submission of bids. Prior to bidding DSC need to be registered on the website mentioned above.
3. **Tenderers are advised to follow the instructions provided in the ‘Instructions to the Tenderer for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app>.**
4. **Quotations/Bid should be valid for 180 days** from the tender due date i.e. tender opening date. The bidder should clearly indicate the period of delivery & warranty terms etc. whichever is applicable
5. The Tender/Bid will be opened online at website <https://eprocure.gov.in/eprocure/app> on Store office at AIIMS Raipur Premises at the time of bid opening.
6. **AIIMS Raipur reserves the rights to accept/reject any bid in full or in part or accept any bid other than the lower bid without assigning any reason thereof. Any bid containing incorrect and incomplete information shall be liable for rejection.**
7. The Tender/Bid will be opened online at website <https://eprocure.gov.in/eprocure/app> in Stores office at AIIMS Raipur Premises at the time of bid opening.
  - i. Only those financial bids will be opened whose technical bids are found suitable by the expert committee appointed for the scrutiny of the tender.
  - ii. No separate information shall be given to individual bidders. In incomparable situation, the committee may negotiate price with the technically and financially qualified bidder before awarding the bid.
8. Tenderer to submit the scanned Copies of original documents (with technical bid) defining the constitution or legal status, place of registration and principal place of business of the company or firm or partnership, etc.

9. The competent authority reserves all rights to reject the service if the same are not found in accordance with the required description / quality.
10. All the rates should be mentioned in Indian National Currency (INR) only. The rates quoted in foreign currency will not be entertained in this tender enquiry & such quotations will be cancelled straightway
11. Rates quoted should be inclusive of all applicable taxes etc. at FOR AIIMS Raipur. Tenderer must mention taxes/duties clearly.
12. The delivery of the items will have to be made at AIIMS, Raipur. No transportation/cartridge charges will be provided for the same.
13. Delivery of material should be made on working days from 9.00 AM to 4.30PM (Monday to Friday) and Saturday 9:00AM to 12:30 PM only.
14. Unloading of material will be arranged by supplier.
15. The tender document must be accompanied by copy of PAN, Certificate of firm/company registration and GST.
16. The quotations should be given for the items in the same order as in the tender document.
17. This is the Rate Contract, hence actual quantity may vary as per demand of the Institute at the time of placement of order.
18. The Vendor must be able to provide the product / items within specified time period as prescribed in the Purchase Order. Failing which the EMD will be forfeited. Furthermore on completion of the stipulated time period, Purchase Order may be cancelled and award may be given to another qualified bidder in negotiated terms & conditions.
19. All disputes shall be subject to Raipur Jurisdiction only.
20. The place of arbitration and the language to be used in arbitral proceedings shall be decided by the arbitrator.
21. In the event of any dispute or difference(s) between the AIIMS Raipur and the vendor(s) arising out of non-supply of material or supplies not found according to the specifications or any other cause whatsoever relating to the supply or purchase order before or after the supply has been executed, shall be referred to the concerned authority of AIIMS Raipur who may decide the matter himself or may appoint arbitrator(s) under the arbitration and conciliation Act 1996. The decision of the arbitrator shall be final and binding on both the parties.
22. Full description & specifications, make/brand and name of the manufacturing firm must be clearly mentioned in the tender, failing which the tender will not be considered.
23. **AIIMS Raipur reserves the rights to accept/reject any offer in full or in part or accept any offer other than the lowest offer without assigning any reason thereof. Any offer containing incorrect and incomplete information shall be liable for rejection.**
24. In case the supplier requires any elucidation regarding the tender documents, they are requested to contact to the Stores Officer(H), AIIMS Raipur through e-mail store@aiimsraipur.edu.in / centralstoreaiimsrpr@rediffmail.com on or before 04-10-2018 at 3:00 PM. and Earnest Money Deposit (EMD) in form of demand draft Pay Order of **₹ 5,00,000.00/-** (Rs. Five lakh) towards refundable EMD from a Schedule bank in favour of **“All India Institute of Medical Sciences, Raipur”** payable at Raipur and scanned image to be uploaded with technical bid. The demand draft should be valid for 90 days (Demand Drafts must be complied with CTS 2010 standards prescribed by Reserve Bank of India). Without the EMD the bid will not be considered. The EMD of the successful bidder will be returned to them without any interest after completing the successful execution of Agreement. The earnest money of unsuccessful bidders will be returned to them without any interest after awarding the offer.
25. **Note: The firm/bidder must be registered under Khadi & Village Industries Commission.**
26. Estimated value of the tender is Rs. 1,70,00,000.00 (incl. of all taxes)

## **II. Other Terms and Conditions**

### **1. Earnest Money:-**

<b>S.No.</b>	<b>Name of the Items</b>	<b>EMD</b>
<b>1.</b>	Hospital Linen items	<input type="checkbox"/> <b>5,00,000/-</b>

**Earnest money (i.e. ☐ 5,00,000)** by means of a Bank Demand Draft/ FD, a scanned copy to be enclosed. It is also clarified that the bids submitted without earnest money will be summarily rejected. The DD/FD may be prepared in the name of "All India Institute of Medical Sciences, Raipur (AIIMS RAIPUR)". The EMD cost must reach at officer of the Stores Officer Gate no.1, Ayush PMR Building, 2nd Floor Room no. 51 AIIMS, Raipur after opening of tender.

i) No request for transfer of any pervious deposit of earnest money or security deposit or payment of any pending bill held by the AIIMS Raipur in respect of any previous supply will be entertained. Tenderer shall not be permitted to withdraw his bid or modify the terms and conditions thereof. In case the tenderer fail to observe and comply with stipulations made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited.

ii) Tenders without Earnest Money or Tender cost will be summarily rejected.

iii) No claim shall lie against the AIIMS Raipur in respect of erosion in the value or interest on the amount of EMD.

iv) If NSIC firm is registered for above tendered item, then the firm will be exempted for submission of EMD amount. Firm must upload scanned copy of following documents in support of exemption. (1) National Small Industries Corporation (NSIC) OR Small Scale Industries (SSI) (2) Directorate of handicraft & Handlooms.

v) The earnest money will be returned/refund to the unsuccessful tenderers after the tender is decided.

vi) EMD should remain valid for a period of 45 days beyond the final bid validity period. When the tenderer agrees to extend the validity of bid, he shall also extend the validity of EMD suitably.

**2. Experience:-** Tenderer must provide evidence of having supplied to government hospital / reputed private hospital organizations in India for similar nature of items i.e. minimum ☐ 85,00,000/- Hospital Linen Items for minimum experience is completed in one year in the last three years i.e. 2015-16, 2016-17, 2017-18.

**3. Turnover:-** The firm should be registered and the bidder should have the average annual turnover of minimum ☐ **1,70,00,000/-** for in the last three financial years i.e. 2015-16, 2016-17, 2017-18. Copies of authenticated balance sheet for the last three financial years should be submitted.

### **4. Signing of Tender:**

All the duly filled/completed pages of the tender should be given serial /page number on each page and signed. The individual signing the tender or other documents connected with contract must specify whether he sign as:

a) A sole proprietor of the concern or constituted attorney of such sole proprietor;

- b) A partner of the firm, if it is a partnership firm in which case he must have authority to execute the contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.
- c) Director or a principal officer duly authorized by the Board of Directors of the Company, if it is a company.

**5. N.B.**

**The firm/bidder must be registered under Khadi & Village Industries Commission.** Offer received from firm not registered under KVIC shall be rejected.

In case of partnership firms, a copy of the partnership agreement, or general power of attorney duly attested by a Notary Public, should be furnished on stamped paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the tender.

- i. In the case of partnerships firm, where no authority to refer disputes concerning the business of partnership firm has been conferred on any partner, the tender and all other related document must be signed by all partners of the firm.
- ii. A person signing the tender form or any document forming part of the tender on behalf of another person should have an authority to bind such other person and if, on enquiry it appears that the person so signing had no authority to do so, AIIMS, Raipur may without prejudice, cancel the contract and hold the signatory liable for all costs, consequences and damages under the civil and criminal remedies available.
- iii. The tenderer should sign and affix his firm's stamp at each page of the tender and all its annexure as the acceptance of the offer made by tenderer will be deemed as a contract and no separate formal contract will be drawn. **NO PAGE SHOULD BE REMOVED/ DETACHED FROM THIS NOTICE INVITING TENDER.**

**6. Pre-Qualification Criteria:**

- a. Bidders should be the manufacturer / authorized dealer. Letter of Authorization from Manufacturer on the same and specific to the tender should be enclosed.

**7. Performance Guarantee Bond:**

- a. The successful bidder shall have to submit a performance guarantee (PG) within 30 days from the date of issue of Letter of Award (LOA). Extension of time for submission of PG beyond 30 days band up to 60 days from the date of issue of LOA may be given by the competent authority to sign the contract agreement however a penal interest of 15% per annum shall be charged for the delay beyond 30 days. i.e. 31<sup>st</sup> day after the date of issue of LOA. In case of the contract fails to submit the requisite PG even after 60 days from the date of issue of LOA the contract shall be terminated duly forfeiting the EMD and other dues if any payable against the contract . The failed contractor shall be debarred from participating in re-tender (if any) for that item. Performance Guarantee Bond is mandatory.
- b. Successful supplier/firm should submit performance guarantee as prescribed in favour of **"AIIMS, Raipur"** and to be received in the **Gate no.1 Store Office, 2<sup>nd</sup> Floor, Ayush PMR Building, Room no. 51 Tatibandh, Raipur (C.G) Pin-492099** before the date of commencement of supply or 30 days from the date of acceptance of the purchase order, whichever is earlier. The performance guarantee bond to be furnished in the form (as per form C) of Bank Guarantee as per given Proforma of the tender documents, for an amount covering 10% of the contract value.
- c. The Performance Guarantee should be established in favour of **"AIIMS Raipur"** through any Schedule Bank with a clause to enforce the same on their local branch at Raipur.

d Validity of the performance guarantee bond shall be for a period of 60 days beyond entire contract period.

**8. Penalty:**

If the suppliers fails to deliver and place any or all the items or perform the service by the specified date as mention in purchase order, penalty at the rate of 0.5% per week of the delayed value of goods subject to the maximum of 10% of delayed goods value will be deducted.

**9. Validity of the bids:**

The bids shall be valid for a period of 180 days from the date of opening of the tender. This has to be so specified by the tenderer in the commercial bid which may be extended, if required.

**10. Right of Acceptance:**

AIIMS, Raipur reserves the right to accept or reject any or all tenders/quotations without assigning any reason there of and also does not bind itself to accept the lowest quotation or any tender. AIIMS, Raipur also reserves the rights to accept all the items in the given tender or only part of it in any given schedule without assigning any reason.

**11. Communication of Acceptance:**

AIIMS, Raipur reserves all right to reject any tender including of those tenderers who fails to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of this Institute in this regard will be final and binding.

**12. Expiry Period:**

- Items which are mentioned in Annexure- I should have a minimum expiry of 1 year from the date of supply (applicable for Drugs /Consumables).

**13. Duration of Contract:**

The duration of Rate Contract for Consumable Item shall be **one year**, which may be extendable for another three months by mutually agreed demand by Director AIIMS, Raipur.

**14. Force Majeure:**

If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods, exception, epidemics, quarantine restriction, strikers lockout or act of God (hereinafter referred to as events) provided notice of happening of any such eventuality is given by party to other within 21 days from the date of occurrence thereof, neither party shall be held liable by reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such non-performance or delay in performance and deliveries have been so resumed or not shall be final and conclusive.

Further, that if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, AIIMS, Raipur party may, at least option to terminate the contract.

**15. Insolvency etc.:**

In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified AIIMS, Raipur shall have the power to terminate the contract without any prior notice.

**16. Breach of Terms and Conditions**

In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to cancel the work order / job without assigning any reasons thereof and nothing will be payable by AIIMS, Raipur. In that event the security deposit shall also stand forfeited.

**17. Arbitration:**

If any difference arises concerning this agreement, its interpretation on payment to the made there under, the same shall be settled out by mutual consultation and negotiation. If attempts for conciliation do not yield any result within a period of 30 days, either of the parties may make a request to the Director, AIIMS, Raipur to settle the dispute by Sole Arbitrator. Sole arbitrator will be appointed by the Director, AIIMS, Raipur. In case of such arbitrator refusing, unwilling or becoming incapable to act or his mandate having been terminated under law, another arbitrator shall be appointed in the same manner from among the panel of three persons to be submitted by the claimant. The provision of Arbitration and Conciliation Act, 1996 and the rule framed there under and in force shall be applicable to such proceedings.

**18. Right to call upon information regarding status of work:**

The AIIMS, Raipur will have the right to call upon information regarding status of work/job at any point of time.

**19. Subletting of Work:**

The firm shall not assign or sublet the work/job or any part of it to any other person or party without having first obtained permission in writing of AIIMS, Raipur, which will be at liberty to refuse if thinks fit. The tender is not transferable. One tenderer shall submit only one tender.

**20. Terms of payment:**

1. The payment would be made for actual supply taken and no claim in this regard shall be entertained. 100% payment will be made after receipt and acceptance of materials.
2. No payment shall be made for rejected Stores. Rejected items must be removed by the supplier within two weeks of the date of issue of rejection advice at their own cost & replace immediately. In case these are not removed these will be auctioned at the risk and responsibility of the suppliers without notice.
3. Tenderer should submit 03 copies of pre-receipted invoice in original along with the packing list/delivery challan and other relevant documents on the time of payment (if required).

**21. Fall Clause:**

1. Prices charged for supplies of the above items by the supplier should in no event exceed the lowest prices at which he offers to sell or sells the stores of identical description to any other Govt. Medical Institutes/State Government/DGS&D /Public Undertaking during the period of the contract.
2. If at any time during the period of contract, the prices of tendered items is reduced or brought down by any law or Act of the Central or State government, the supplier shall be bound to inform Purchasing Authority immediately about such reduction in the contracted prices, in case the supplier fails to notify or fails to agree for such reduction of rates, the Purchasing authority will revise the rates on lower side. If there is a price increase for any product after quoting the rates, the bidder will have to supply the item as per quoted rates. This office will not accept any higher rates after wards.
3. If at any time during the period of contract, the supplier quotes the sale price of such goods to any other State Govt. /DGS&D and Public Undertakings at a price lower than the



price chargeable under the rate contract he shall forthwith notify such reduction to Purchasing Authority and the prices payable the items supplied from the date of coming into force of such price stands correspondingly reduced as per above stipulation.

Any deviation in the material and the specifications from the accepted terms may liable to be rejected and the suppliers need to supply all the goods in the specified form to the satisfaction / specifications specified in the Purchase order and demonstrate at the their own cost.

**22. Legal Jurisdiction:**

The agreement shall be deemed to have been concluded in Raipur, Chhattisgarh and all obligations hereunder shall be deemed to be located at Raipur, Chhattisgarh and Court within Raipur, Chhattisgarh will have Jurisdiction to the exclusion of other courts.

**23. Quantity:**

This is rate contract hence it may be varied (Increase/Decrease) as per demand of institute at the time of placing the order.

**24. IMPORTANT POINTS FOR QUOTING PRICES:-** The Bidder should also kept following points in mind during offering his price quotation against this Tender Enquiry:-

- (i) No increase in quoted price and change in quality of product will be allowed during the validity of the entire Rate Contract period or any extended Contract Period.
- (ii) Bidder will quote firm rates inclusive of all Taxes & expenditure up to F.O.R. to AIIMS Raipur basis. Rates should be according to a unit e.g. cost per unit (as asked in the Schedule of Requirement i.e. Kg/Ltr/Vial/Each/Kit/Item etc. which so ever applicable with clearly mentioning its pack size, preferably as per asked pack size) and not in any other form. Quoting of rates in variation to the prescribed unit will authorize the Competent Authority to cancel the quotation without any information to the bidder.
- (iii) No item should be quoted with price more than the M.R.P. The prices should be quoted strictly in accordance with unit/quantity mentioned in the Financial Bid format.

**25. Inspection:**

- a. AIIMS, Raipur shall have the right to inspect and/or to test the goods to confirm their conformity to the NIT Specifications at no extra cost to the Purchaser.
- b. AIIMS, Raipur right to inspect, test and, where necessary, reject the Goods after the goods arrival at the final destination shall in no way be limited or waived by reason of the Goods having previously been inspected, tested and passed by AIIMS, Raipur prior to the goods shipment.
- c. The Director, AIIMS Raipur shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.
- d. No payment shall be made for rejected Stores. Rejected items must be removed by the Bidders within two weeks of the date of rejection at their own cost and replaced immediately. In case these are not removed, these will be auctioned at the risk and responsibility of the suppliers without any further notice.

**25.** Transit risk on firm's account.

**Stores Officer (H)  
AIIMS, Raipur(C.G.)**

**Chapter – III**

**Form A**

**PARTICULARS TO BE FILLED BY THE BIDDER**

1. Name of the Supplier : \_\_\_\_\_
2. Complete Address of the Supplier : \_\_\_\_\_
3. Availability for demonstration of items at AIIMS Raipur. Yes/No [Please√]
4. Earnest Money Deposit enclosed: Yes/ No[Please√] if Yes,
  - a.) Name of the Bank : \_\_\_\_\_
  - b.) Amount in (Rs.) : \_\_\_\_\_
  - c.) Demand Draft No. : \_\_\_\_\_
  - d.) Validity date of the enclosed DD/FDR : \_\_\_\_\_
5. Communication details of the concerned contact person to whom all references shall be made regarding this tender enquiry.

[NOTE: Any changes after submission of Tender documents kindly update AIIMS Raipur]

  - a.) Full Name : \_\_\_\_\_
  - b.) Complete Postal Address : \_\_\_\_\_
  - c.) Telephone No. : \_\_\_\_\_
  - d.) Fax No. : \_\_\_\_\_
  - e.) Mobile No. : \_\_\_\_\_
  - f.) E-mail : \_\_\_\_\_
  - g.) Website Address : \_\_\_\_\_

**Note: - Demand Drafts must be complied with CTS 2010 standards prescribed by Reserve Bank of India.**

**Form B****PARTICULARS FOR REFUND OF EMD TO SUCCESSFUL/UNSUCCESSFUL BIDDER  
RTGS / National Electronic Fund Transfer (NEFT) Mandate Form**

1.	Name of the Bidder	
2.	Permanent Account No(PAN)	
3.	Particulars of Bank Account	
	a) Name of the Bank	
	b) Name of the Branch	
	c) Branch Code	
	d) Address	
	e) City Name	
	f) Telephone No	
	g) NEFT/IFSC Code	
	h) RTGS Code	
	i) 9 Digit MICR Code appearing on the cheque book	
	j) Type of Account	
	k) Account No.	
4.	Email id of the Bidder	

**Form C****PERFORMANCE STATEMENT****Proforma for Performance Statement (For period of last three years)**

Name of Firm

Order placed by (Complete Address of Purchaser)	Purchase Order No. & Date	Description and Quantity of ordered items	Value of order	Date of completion of delivery		Remarks indicating Reasons for late delivery, if any
				As per Contract	Actual date of supply	
1	2	3	4	5	6	7

**Form-D**  
**CHECKLISTS FOR SUPPLY OF CONSUMABLE ITEM**

<b>Checklist-Technical Offer</b>		
<b>S.No.</b>	<b>Particulars</b>	<b>Required Scanned copy to be attached with online Technical Bid</b>
1	a) Details as required in the tender document (i.e. Supplier/firm is manufacturer/ authorized dealer/ sole distributor certificate.	
	b) Authorization certificate from the manufacturer in case of dealer / distributor.	
	c) Copy of PAN	
	d) Certificate of firm/company registration	
	e) GST registration certificate.	
	f) Income Tax Return of last three financial years i.e. 2015-16, 2016-17, 2017-18	
	g) Tenderer should provide experience/ supplied as per the clause 2.(Chapter-II)	
	h) Annual Turnover & balance sheet of last three years i.e. 2015-16, 2016-17, 2017-18 duly certified by C.A. as per the clause 3.(Chapter-II)	
	i) Tenderer should provide a certificate on letter head that proprietor/firm has never been black listed by any organization.	
	j) Tenderer should provide an affirmation on letter head that they have not quoted the price higher than previously supplied to any government Institute / Organisation / reputed Private Organisation or DGS&D rate in recent past.	
2.	Technical Specifications Compliance Report (if applicable)	
3.	Duly filled Form – A, Form –B & Form –C, Form – D with required documents with proper page numbering and indexing of required Documents.	
4.	Financial Bid (Price Bid) Submitted	

Note:

- i. **In case of non-fulfilment of any of the above information/ document(s), the Tender will be summarily rejected without giving any notice.**

**(Dated Signature of the Tenderer with stamp of firm)**

**SPECIAL CONDITIONS**

1. In case, even after allocating the order, the supplied material is found to be of suboptimal quality or the flow of supply is not regular, the purchaser in benefit of patient service, reserves the right, to reallocate the supply to next participant.
2. The bidders should submit the relevant certificates/ evidence of previous supply to other hospitals in order to justify the rates quoted.
3. The bidder should not have been blacklisted before.
4. The bidders shall also provide representative samples of their Consumable items to the concerned committee regarding the quality aspect.
5. The quantity indicated is tentative and may vary, and any decision in this regard by Director AIIMS Raipur shall be final.
6. **Delivery Mode:** Delivery at AIIMS Raipur, at site only on FOR destination basis.
7. Total bid price should be inclusive of all taxes and levies, etc.
8. **Delivery Period:** within 30 days after issue of PO.
9. **Quotation Validity Date:** - Minimum 180 Days from the date of Submission of quotation/tender.
10. Quantity may be revised as per requirement.
11. **Demonstration:** - AIIMS Raipur reserves the right to ask the tenderers for arranging demonstration of their samples for feel & finish for which rates have been quoted, to the concerned committee, if required.

Sign of bidder: -

Date: -

Name of the bidder:-

Firm's Name:-

**DATE:**

**SIGNATURE WITH NAME AND SEAL OF THE FIRM**

**MANUFACTURER's / PRINCIPAL's AUTHORIZATION FORM**  
**(Chapter III, Form D- Point No. 1 (b) of the tender)**

To  
The Store Officer,  
All India Institute of Medical Sciences Raipur

Dear Sir,

TENDER: \_\_\_\_\_.

We, \_\_\_\_\_, who are  
established and reputable manufacturers of \_\_\_\_\_, having  
factories at \_\_\_\_\_ and \_\_\_\_\_, hereby  
authorize M/s \_\_\_\_\_ (name and address of agents) to bid, negotiate  
and conclude the contract with you against  
Tender No. \_\_\_\_\_ for the above goods manufactured by  
us. No company or firm or individual other than M/s  
\_\_\_\_\_ are authorized to bid, negotiate and  
conclude the contract in regard to this business against this specific  
tender.

We hereby extend our full guarantee and warranty as per the conditions  
of tender for the goods offered for supply against this tender by the above  
firm.

The authorization is valid up to \_\_\_\_\_

Yours faithfully,

(Name)

For and on behalf of M/s. \_\_\_\_\_  
(Name of manufacturers)/Principal.

**PARTICULARS FOR PERFORMANCE GUARANTEE BOND**

(To be typed on Non-judicial stamp paper of the value of Indian Rupees of Two Hundred) (TO BE ESTABLISHED THROUGH ANY OF THE SCHEDULED BANK (WHETHER SITUATED AT RAIPUR OR OUTSTATION) WITH A CLAUSE TO ENFORCE THE SAME ON THEIR LOCAL BRANCH AT RAIPUR. BONDS ISSUED BY CO- OPERATIVE BANKS ARE NOT ACCEPTED.)

To,  
The Director  
All India Institute of Medical Sciences (AIIMS),  
Tatibandh, GE Road, Raipur-492 099 (C.G.)

**LETTER OF GUARANTEE**

WHEREAS All India Institute of Medical Sciences (AIIMS) Raipur (Buyer) have invited Tenders vide Tender No..... Dt..... for purchase of ..... AND WHEREAS the said tender document requires the supplier / firm (seller) whose tender is accepted for the supply of instrument / machinery, etc. in response thereto shall establish an irrevocable Performance Guarantee Bond in favour of **“AIIMS Raipur”** in the form of Bank Guarantee for Rs..... [10% (ten percent) of the purchase value] which will be valid for entire warranty period from the date of acceptance, the said Performance Guarantee Bond is to be submitted within 30 (Thirty) days from the date of Acceptance.

NOW THIS BANK HEREBY GUARANTEES that in the event of the said supplier/firm (seller) failing to abide by any of the conditions referred to in tender document / purchase order/ performance of the instrument / machinery/ Consumables, etc. this Bank shall pay to All India Institute of Medical Sciences (AIIMS) Raipur on demand and without protest or demur Rs ..... (Rupees.....).

This Bank further agrees that the decision of All India Institute of Medical Sciences (AIIMS) Raipur (Buyer) as to whether the said supplier/firm (Seller) has committed a breach of any of the conditions referred in tender document / purchase order shall be final and binding.

We, ..... (name of the Bank & branch) hereby further agree that the Guarantee herein contained shall not be affected by any change in the constitution of the supplier/firm (Seller) and/ or All India Institute of Medical Sciences (AIIMS) Raipur (Buyer). Notwithstanding anything contained herein:

a. Our liability under this Bank Guarantee shall not exceed Rs.....(Indian Rupees .....only).

b. This Bank Guarantee shall be valid up to .....(date) and

c. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only if AIIMS Raipur serve upon us a written claim or demand on or before.....(date)

This Bank further agrees that the claims if any, against this Bank Guarantee shall be enforceable at our branch office at ..... situated at.....(Address of local branch).

Yours truly,

Signature and seal of the Guarantor

Name of the Bank:.....

Complete Postal Address: .....



**Annexure - I**

**Technical Specification of Hospital Linen Item**

Sr. No.	Items	Specifications	Material	ISI No.	Annual Quantity Required (tentative)
1.	Bed Sheet <b>(White)</b> stain resistant material	Size 275 cm X 175 cm (wt. 750-800 gm) Approx. Cover with inner flap size- 66"x40" with hospital name printed with Hospital Stamped "AIIMS RAIPUR" by a suitable strong fabric colour. Preferably at centre of bed sheets.	Sheeting cloth with hospital name woven	175: 1989	3000 nos
2.	Central hole sheet <b>(Green)</b>	48"x76"(Abdominal Surgery) with autoclavable waterproof centre eye size 11"x 8"			500 nos
		48"x76"(Abdominal Surgery) autoclavable without waterproof centre eye size 11"x 8"			500 nos
		57"x80" (Abdominal surgery) with autoclavable waterproof centre			500 nos
		57"x80" (Abdominal surgery) without waterproof centre			500 nos
3.	Draw sheet <b>(Green colour)</b>	Multipurpose draw sheet standard, one side Linen and one side autoclavable water proof sheet size 58"x36" with hospital name printed with Hospital Stamped "AIIMS RAIPUR" by a suitable strong fabric color. Preferably at centre of drawsheet.	Sheeting cloth with hospital name woven	754: 1990	500 nos
	Draw sheet <b>(Red colour)</b>	Multipurpose draw sheet standard, one side Linen and one side autoclavable water proof sheet size 58"x36" with hospital name printed with Hospital Stamped "AIIMS RAIPUR" by a suitable strong fabric color. Preferably at centre of drawsheet.	Sheeting cloth with hospital name woven	754: 1990	500 nos
	Draw sheet <b>(White colour)</b>	Multipurpose draw sheet standard, one side Linen and one side autoclavable water proof sheet size 58"x36" with hospital name printed with Hospital Stamped "AIIMS RAIPUR" by a suitable strong fabric color. Preferably at centre of drawsheet.	Sheeting cloth with hospital name woven	754: 1990	1500 nos
4.	Woollen Blanket <b>(Red / Check)</b>	with piping 50% each with hospital name printed with Hospital Stamped "AIIMS RAIPUR" by woven. Preferably at centre of woollen blanket.	Fine Quality 230x135cm, weight 2kg $\pm 200$ gm, 65% $\pm 5$ woolen and 40% $\pm 5$ other fibres	1681: 1998	3000 nos
5.	Woollen Blanket for Dr. <b>(Blue)</b>	with piping 50% each with hospital name printed with Hospital Stamped "AIIMS RAIPUR" by woven. Preferably at centre of woollen blanket.	Fine Quality 230x135cm, weight 2kg $\pm 200$ gm, 65% $\pm 5$ woolen and 40% $\pm 5$ other fibres	1681: 1998	200 nos
6.	Perineal /gynae sheet <b>(Green)</b>	57"x39" without waterproof centre			300 nos
		57"x 39"with one side linen with autoclavable waterproof centre on other side			200 nos
7.	Water proof Stretcher cover	Standard size in Green color			500 nos

8.	Water proof Stretcher cover	Canvas with 8 handle for shifting the patient. Standard size in Green color			500 nos
9.	Stitched, surgeon Kurtas (Sky blue)	soft, opaque with both standard size front pocket and one chest pocket of the following sizes: (V neck with flap) with hospital name printed with Hospital Stamped "AIIMS RAIPUR" by a suitable strong fabric colour. Preferably at Pocket of Kurtas. 100% Poplin (cotton)	Small Size – Length 28" Chest 44" Sleeves 10" Width 8.5"	188: 1980	500 nos
			Medium Size – Length 30" Chest 46" Sleeves 10" Width 8.5"		500 nos
			Large Size – Length 32" Chest 48" Sleeves 10" Width 8.5"		500 nos
			X-Large Size – Length 36" Chest 50" Sleeves 10" Width 8.5"		200 nos
10.	Stitched, surgeon pyjamas (Sky blue)	with 2 standard size pockets (two front pockets) with mayani of the following sizes with hospital name printed with Hospital Stamped "AIIMS RAIPUR" by a suitable strong fabric colour. Preferably at Pocket of Pyjamas Soft, opaque 100% Poplin (cotton)	Small Size – Length 38" Waist 50" Thigh 25" Assan 16"	188: 1980	500 nos
			Medium Size – Length 40" Waist 55" Thigh 26" Assan 17"		500 nos
			Large Size – Length 42" Waist 55" Thigh 26" Assan 17"		500 nos
			X Large Size- Length 44" Waist 60" Thigh 28" Assan 17"		200 nos
11.	Stitched, nurses Kurtas (Light Green)	Both standard size front pocket of of the following sizes with hospital name printed with Hospital Stamped "AIIMS RAIPUR" by a suitable strong fabric color. Preferably at Pocket of Kurtas (V neck with flaps) Soft, opaque 100% Poplin (cotton)	small Size Length 28" Chest 46" Sleeves 10" Width 8.5"	11815: 1986	500 nos
			medium Size – Length 30" Chest 48" Sleeves 10" Width 8.5"		500 nos

			X-Large Size – Length 36” Chest 50” Sleeves 10” Width 8.5”		500 nos
12.	Stitched, nurses pyjamas <b>(Light Green)</b>	with 2 standard size pockets ( two front pockets) with mayani of soft, opaque of the following sizes with hospital name printed with Hospital Stamped “AIIMS RAIPUR” by a suitable strong fabric color. Preferably at Pocket of Pyjamas ,100% Poplin (cotton)	Small Size – Length 38” Waist 50” Thigh 25” Assan 16”	11815: 1986	500 nos
			Medium Size – Length 40” Waist 55” Thigh 26” Assan 17”		500 nos
			Large Size – Length 42” Waist 60” Thigh 28” Assan 17”		500 nos
13.	Stitched, ward boys/ aayas Kurtas <b>(Brown)</b>	with both standard size front pocket and one chest pocket of the following sizes with hospital name printed with Hospital Stamped “AIIMS RAIPUR” by a suitable strong fabric color. Preferably at Pocket of Kurtas (V neck) , soft, opaque 100% Poplin (cotton)	Medium Size – Length 34” Chest 42” Sleeves 6”		200 nos
			Large Size Length 36” Chest 48” Sleeves 8”		200 nos
			X-Large Size – Length 38” Chest 52” Sleeves 8”		200 nos
14.	Stitched, ward boys/aayas pyjamas <b>(Brown)</b>	with 2 standard size pockets (two front pockets) with mayani of the following sizes with hospital name printed with Hospital Stamped “AIIMS RAIPUR” by a suitable strong fabric color. Preferably at Pocket of Pyjamas Soft, opaque 100% poplin (cotton)	Small Size – Length 38” Waist 50” Thigh 25” Assan 16”		200 nos
			Medium Size – Length 40” Waist 55” Thigh 26” Assan 17”		200 nos
			Large Size – Length 44” Waist 60” Thigh 28” Assan 17”		200 nos
15.	Stitched, Student’s (MBBS) Kurtas <b>(Blue checkered)</b>	soft, opaque with both standard size front pocket and one chest pocket of the following sizes: (V neck with flap) with Hospital name printed with Hospital Stamped “AIIMS RAIPUR” by a suitable strong fabric color. Preferably at Pocket of Kurtas ,100% Poplin (cotton)	small Size – Length 28” Chest 46” Sleeves 10” Width 8.5”	188: 1980	100 nos
			medium Size – Length 30” Chest 48” Sleeves 10” Width 8.5”		100 nos

			X-Large Size – Length 36” Chest 50” Sleeves 10” Width 8.5”		100 nos
16.	Stitched, Student’s (MBBS) pyjamas <b>(Blue checkered )</b>	with 2 standard size pockets (two front pockets) with mayani of the following sizes with Hospital name printed with Hospital Stamped “AIIMS RAIPUR” by a suitable strong fabric color. Preferably at Pocket of Pyajams Soft, opaque 100% Poplin (cotton)	Small Size – Length 38” Waist 50” Thigh 25” Assan 16”	188: 1980	100 nos
			medium Size – Length 40” Waist 55” Thigh 26” Assan 17”		100 nos
			Large Size – Length 42” Waist 55” Thigh 26” Assan 17”		50 nos
			X Large Size- Length 44” Waist 60” Thigh 28” Assan 17”		50 nos
17.	Stitched, Student’s (nursing) kurtas <b>(Green checkered )</b>	soft, opaque with both standard size front pocket and one chest pocket of the following sizes: (V neck with flap) with Hospital name printed with Hospital Stamped “AIIMS RAIPUR” by a suitable strong fabric color. Preferably at Pocket of Kurtas ,100% Poplin (cotton)	Small Size – Length 28” Chest 46” Sleeves 10” Width 8.5”	188: 1980	100 nos
			medium Size – Length 30” Chest 48” Sleeves 10” Width 8.5”		100 nos
			X-Large Size – Length 36” Chest 50” Sleeves 10” Width 8.5”		100 nos
18.	Stitched, Student’s (Nursing) pyjamas <b>(Green checkered)</b>	with 2 standard size pockets (two front pockets) with mayani of the following sizes with Hospital name printed with Hospital Stamped “AIIMS RAIPUR” by a suitable strong fabric color. Preferably at Pocket of Pyajams Soft, opaque 100% Poplin (cotton)	Small Size – Length 38” Waist 50” Thigh 25” Assan 16”	188: 1980	100 nos
			medium Size – Length 40” Waist 55” Thigh 26” Assan 17”		100 nos
			Large Size – Length 42” Waist 55” Thigh 26” Assan 17”		50 nos
			X Large Size- Length 44” Waist 60”		50 nos

			Thigh 28" Assan 17"		
19.	Stitched operation room gown for surgeons <b>(Dark Blue)</b>	with water proof front and sleeves, wraped around, with elastic cuff and strings with hospital name printed with Hospital Stamped "AIIMS RAIPUR" by a suitable strong fabric color. Preferably at Pocket of gown	Fine casement cloth, Bleached	11815: 1986	1000 nos
20.	Stitched operation room cotton gown for surgeons <b>(Dark Blue)</b>	with wrap around with elastic cuff and strings both with secure fastener in front to be customised with hospital name printed with Hospital Stamped "AIIMS RAIPUR" by a suitable strong fabric color. Preferably at Pocket of gown Length 52" Chest 62" Sleeves 26" (approx)	Fine casement cloth, Bleached	11815: 1986	1000 nos
21.	Stitched, patient coats <b>(Violet In Check)</b>	soft, opaque, Kurta with full front open with button) of the following sizes with hospital name printed with Hospital Stamped "AIIMS RAIPUR" by a suitable strong fabric colour. Preferably at Pocket of Coats 100% bleached cotton(poplin)	Small Size – Length 32" Chest 45"		200 nos
			Medium Size – Length 35" Chest 50"		200 nos
			Large Size – Length 40" Chest 55"		200 nos
			X Large Size – Length 42" Chest 60"		200 nos
			XXL Size – Length 44" Chest 65"		100 nos
22.	Stitched, patient pyjamas <b>(Violet In Check)</b>	Pyjamas with hospital name printed with Hospital Stamped "AIIMS RAIPUR" by a suitable strong fabric color. Preferably at Pocket of Pyajams 100% bleached cotton (poplin)	Small Size – Length 38" Waist 50" Thigh 25" Assan 16"	11815: 1986	200 nos
			Medium Size – Length 40" Waist 55" Thigh 26" Assan 17"		200 nos
			Large Size – Length 42" Waist 55" Thigh 26" Assan 17"		200 nos
			X Large Size - Length 44" Waist 60" Thigh 28" Assan 17"		100 nos
23.	Stitched, lady's frocks from (opening criss-cross) <b>(Peach colour)</b>	Hospital name printed with Hospital Stamped "AIIMS RAIPUR" by a suitable strong fabric color. Preferably at Pocket of Frocks ,Soft, opaque 100% bleached cotton (poplin)	Small Size – Length 46" Chest 45"		300 nos
			Medium Size– Length 48" Chest 50"		300 nos

			Large Size – Length 50” Chest 55”		300 nos
			X Large Size – Length 52” Chest 60”		300 nos
24.	Eye sheet <b>white</b> cloth	100 x 75 cm (Eye surgery) Incise Area : 7 x 9 cm, Hole in Drape : 3 x 5 cm			200 nos
25.	Hand towel <b>(white)</b>	Hospital name printed with Hospital Stamped “AIIMS RAIPUR” by a suitable strong fabric color. Preferably at Centre of Towel size 18” X 12”	100% Turkish cotton		1000 nos
26.	Turkish towels <b>(white)</b>	Hospital name printed with Hospital Stamped “AIIMS RAIPUR” by a suitable strong fabric color. Preferably at Centre of Towel Size 27”x54”	Fine Quality Cotton		1000 nos
27.	Napkin for bed cleaning <b>(white )</b>	100% Turkish cotton of white colour 18”x 12”			500 nos
28.	Stitched children’s shirt <b>(peach colour)</b>	Hospital name printed with Hospital Stamped “AIIMS RAIPUR” by a suitable strong fabric color. Preferably at Pocket of Shirt size: 19” chest & 24”length, front overlapping with 4” cover	Bleached, soft, poplin		200 nos
29.	Children’s pyjama with mayani <b>(peach colour)</b>	bleached, soft, of Small, medium & large sizes with hospital name printed with Hospital Stamped “AIIMS RAIPUR” by a suitable strong fabric color. Preferably at Pocket of Pyjama	100% Cotton (Poplin)	11815: 1986	200 nos
30.	Stitched baby sheet in all colours	Hospital name printed with Hospital Stamped “AIIMS RAIPUR” by a suitable strong fabric color. Preferably at Centre of Sheet size 85 cm X 85cm	100% bleached poplin cloth		500 nos
31.	Dead Body Sheet white khadi	150 x 250cm			100 nos
32.	Woollen baby blanket	117cm length, 74cm width colour Camel			500 nos

\*The required quantity shown above is tentative and can be increased/ decreased as per requirement of the institute.

**Essential Required parameters with specification for AIIMS Linen/ Fabric.**

Casement (handloom Cotton Bed sheet) (IS: 745 : 2003)

1. Count of yarn -20s/2, Weft-20s/2.
2. Threads per inch- Warp-36-5% Min, Weft- 36-5%Min.
3. Weight per square meter- 180gms (Min).
4. Percentage Composition- warp and Weft 100% cotton.
5. Breaking strength of Fabric (15-20)cm<sup>2</sup> 380N(Min)
6. Dimensional stability –Warp/Weft-6% Max
7. Color fastness to light -4 or better.
8. Color fastness to washing -4 or better.
9. Change in color staining on adjacent fabric - 4 or better.
10. Color fastness to rubbing Dry/wet(warp/weft)- 4 or better.
11. Scouring Loss % -6% Max.
12. pH value cold method – 6-10.

**Poplin (IS:188:1980)**

1. Count of yarn –Warp& Weft- 60s(2f)
2. Threads per inch- Warp-109-5%Min, Weft-56-5%Min.
3. Weight per square meter- 135gms +b5%-2.5% (Min).
4. Percentage Composition -100% cotton.
5. Breaking strength of Fabric (15-20)cm<sup>2</sup> .
6. Dimensional stability- Warp/Weft- 3% Max.
7. Colour Fastness to light-5 or better.
8. Perspiration fastness----4 or better.
9. Souring Loss %-2% Max.
10. pH value cold method- 6-10.

**Note:**

1. Pajamas are to be made with (MIANIS/AASANS) as specified.
2. Colours to be as mentioned.
3. All stitched items to use standard mercerized threads and bear a minimum of 12 stitches per inch.
4. Stitched apparel to conceal the frayed edges-chor silai in colloquial language.
5. Designs for the apparels shall be provided in consultation with the user departments.
6. All bed linen (bed sheet, top sheet, draw sheet) should have “AIIMS RAIPUR” woven along the sides in parallel mode.
7. Fabric specification as per enclosures.
8. Tags of different sizes to be attached on all the dress items.
9. Shirts /Kurtas for Staff or Doctor’ should have “AIIMS RAIPUR’ printed on the chest pocket.

**Remark:** The certificate documenting the quality of the linen from standard laboratory should be submitted along with the tender document.

**Stores Officer (H)  
AIIMS, Raipur (C.G.)**

## **Technical Bid**

The following documents are required to upload by the Bidder along with Technical Bid as per the tender document:

- a) Scanned Copy of EMD Cost must be uploaded.
- b) Please mention that the bidder is Manufacture /Distributor /Dealer / Trader/Supplier relevant document should be uploaded.
- c) In case of distributor/dealer/trader/supplier must be upload tender specific authorization certificate from OEM/ manufacturer (Form D) should be uploaded.
- d) Copy of PAN Card should be uploaded.
- e) Firm/Company registration certificate should be uploaded.
- f) The GST registration details may please be furnished.**
- g) In the event of increase in price detailed justification and supporting evidence may be submitted for our consideration.**
- h) Income Tax Return of last three years should be uploaded.
- i) Tenderer must provide evidence of experience/supplied materials as mentioned in tender document should be uploaded
- j) Annual turnover & balance sheet of last three year duly certified by CA as mentioned in tender document should be uploaded.
- k) "Declaration by the Bidder "(Form B) should be uploaded as mentioned in tender document should be uploaded.
- l) Relevant brochure/catalogue pertaining to the items quoted with full specifications etc.
- m) Tenderer must provide a certificate on letter head that proprietor/firm has never been black listed by any organization should be uploaded.
- n) Form A with duly filled by bidder should be uploaded.
- o) Technical Specifications Compliance Report.
- p) Have you previously supplied these items to any government/ reputed private organization? If yes, attach the relevant poof. Please provide a certificate on letter head that you have not quoted the price higher than previously supplied to any government Institute/Organisation/reputed Private Organisation or DGS&D rate in recent past. If you don't fulfil this criteria, your tender will be out rightly rejected.



**Annexure - II**  
**TECHNICAL BID**

**Annual Rate Contract for Hospital Linen Item for Hospital Store**  
**Department at All India Institute of Medical Sciences, Raipur (C.G.)**

<b>S. No .</b>	<b>Name of the Consumable Item</b>	<b>HSN Code</b>	<b>Name of Brand/ Company Quoted</b>	<b>Indian/ Imported/ Country of Origin</b>	<b>Catalogues YES/NO</b>	<b>Sample Yes / No</b>	<b>Deviation to specification if any with reason</b>
1.	Hospital Linen Items as per Annexure –I						

Place: .....

(Signature of Bidder with seal)

Date: .....

Name:

Seal:

Address:

Contact No. :

Email ID:

**Annexure-III**

**PRICE BID**

Price bid in the form of BOQ\_XXXX.xls

**Declaration by the Bidder:**

1. This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained in Tender document regarding terms & conditions of the contract. I/we agree to abide them.
2. No other charges would be payable by Client and there would be no increase in rates during the Contract period.

Place: .....  
with seal)

(Signature of Bidder

Date: .....

Name:

Seal:

Address: