



अखिल भारतीय आयुर्विज्ञान संस्थान, रायपुर (छत्तीसगढ़) All India Institute of Medical Sciences, Raipur (CG)

एक राष्ट्रीय महत्व का संस्थान | An Institution of National Importance

जी. ई. रोड, टाटीबंध | G.E. Road, Tatibandh
रायपुर ४९२०९९ (छ.ग.) | Raipur - 492099 (CG)
वेबसाइट | website : www.aiimsraipur.edu.in

No. RC/NF/CRE/2025

Dated: 08.01.2026

NOTICE

SCHEDULE OF DOCUMENT VERIFICATION FOR THE CANDIDATES PROVISIONALLY ALLOCATED AT AIIMS RAIPUR THROUGH CRE-2024 FOR RECRUITMENT TO VARIOUS GROUP 'B' AND 'C' POSTS

1. This is in reference to the advertisement Notice **No.171/2025**, dated 07/01/2025 published by AIIMS Delhi for COMMON RECRUITMENT EXAMINATION (CRE) - 2024 for recruitment to various posts on Direct Recruitment basis at AIIMS Raipur & Other Central Govt Institutes/bodies.
2. CBT for the above-mentioned posts was conducted on 6th, 27th and 28th February 2025 in various cities across the country.
3. Based on the order of merit in the result of CBT, candidates have been shortlisted category-wise and allotted AIIMS Raipur for following posts for document verification and further process of appointment. The list of provisionally allotted candidates is given in **Annexure-I**. All the candidates who have been allotted AIIMS Raipur are notified to be mandatorily present in person at AIIMS Raipur along with all original documents in support of their eligibility on the following schedule:

Date of Document Verification	Venue	Reporting Time for candidate
29.01.2026 (Thursdays)	AIIMS Raipur, Medical College Building, Gate No. 05, G.E. Road, Tatibandh, Raipur Chhattisgarh-492099	9:00 AM

Sr. No.	Name of the Post
1	Junior Administrative Officer/ Office Assistant JAO
2	Upper Division Clerk (Senior Administrative Assistant SAA)

Please read the following instructions carefully as your document verification will be subject to fulfilment of the following: -

1. Candidates should bring the following documents in original along with one set of **self-attested photocopy** of each: -
 - a) Printout of online application form with admit card for all stages (**Registration Slip & Provisional allotment letter**).
 - b) Proof of Rank Letter and Score card of skill test.
 - c) Proof of choice of exercise for allotment.
 - d) Valid certificate showing date of birth; [10th/High School Marksheets indicating date of birth is also accepted as proof of date of birth]
 - e) Mark sheet and certificate of 12th (Higher Secondary)
 - f) **Mark sheets** of all the years of Degree/Diploma **along with Degree/Diploma Certificate** in support their educational qualification;
 - g) Valid certificate of registration (if, any).
 - h) Valid Caste Certificate in the prescribed format if applied under SC/ST/OBC/EWS/category issued in the prescribed format and by the Competent Authority with valid dates as per DRA Notice No.171/2025, dated 07/01/2025 for CRE-2024 By AIIMS New Delhi
 - i) Experience certificate, duly signed by the Competent Authority of the Organization/Institute/Hospital clearly mentioning the post, period of employment etc. Experience certificate without these details may not be accepted.
 - j) Any other relevant documents in support of the candidature.

Note:

- (i.) Only fulltime experience after obtaining essential educational qualification will be considered.
- (ii.) Experience will be counted as on last date of submission of online application form (i.e. 31.01.2025).
- (iii.) Those who are in employment under Central /State Government/Public Sector Undertaking/ Autonomous institute, must bring No Objection Certificate (NOC) from their employer;
2. Candidates who fail to produce valid category certificate OBC/EWS/SC/ST/PWBD etc. during document verification or as and when required to produce the same, the candidature will be cancelled. **All candidates are advised to obtain required valid category certificate in advance to avoid cancellation of candidature at any stage of the recruitment process.**
3. Candidates who have claimed the reservation category and failed to produce a valid category certificate as applicable as per published criteria the candidature shall be cancelled in the reserved category, and allocated seats shall be forfeited.
4. Candidates belonging to reserved categories should note that Caste certificates issued in any format other than the prescribed format or signed by any authority other than the prescribed authorities will not be accepted.
5. **Candidate must note that on scheduled date of document verification failure to attend the Document Verification or failure to bring all the above-mentioned documents in original will lead to cancellation of their**

candidature from the concerned post. No representation in this regard will be entertained. Request for change in date of document verification will not be entertained.

6. Document Verification/Examination of Disability may be spilled over to the next day depending upon the number of candidates present on the scheduled day of Document Verification. Therefore, **candidates should be prepared to be available for Document Verification for next day also, if necessary.**
7. Candidates must note that their candidature is purely PROVISIONAL and subject to fulfilling the eligibility criteria and other terms mentioned in the Detailed Recruitment Advertisement Notice No.171/2025, dated 07/01/2025 for CRE-2024 by AIIMS Delhi. During document verification, if candidate is not found eligible his/her candidature will be cancelled forthwith irrespective of merit position in the CBT. The concerned candidate shall be solely responsible for this (i.e. his/her disqualification).
8. All the certificates which are provided by the candidate may be sent for the police verification and if the same is found fake/tempered/false, candidature of the candidate will be cancelled and necessary legal action may be initiated against such candidate.
9. No TA/DA will be paid for appearing in the Document Verification.
10. Candidates are advised to check their registered email ID (including spam folder) and visit website of AIIMS Raipur (www.aiimsraipur.edu.in) regularly for any updates.

Important Notes:

1. This notice may be treated as call letter for Document Verification. **No separate call letter will be issued.**
2. All the Eligibility criteria and terms and
3. **be submitted on the day of document verification, failing which candidature will be cancelled. No additional time will be allowed for submission and no correspondence will be entertained in this regard.**
4. Those who are in employment with state/Central Govt/PSU, must submit a **“NO OBJECTION CERTIFICATE”** from the employer at the time of verification of documents. Failure to submit NOC on the day of document verification will lead to the cancellation of the candidature. Under special circumstances, submission of proof of acceptance of resignation by the current employer and proper relieving letter in original from respective employer may be considered at the time of joining as implied NOC at the discretion of competent authority of AIIMS, Raipur.

Sd/-
Assistant Controller of Examination (I/c)
AIIMS, Raipur (CG)

Name of the post	S.N.	Roll No.	Name of The Candidate	Overall Group Rank	Allotted Category
Junior Administrative Officer (Office Assistant) *	1	6129832	Ashis Karmakar	55	OBC
	2	6232785	Shubham Rajput	59	EWS
	3	6225394	Ankit Kumar Gupta	68	EWS
	4	6124219	Ritu Kumar Pandey	72	EWS
	5	6161120	Digvijay Rajguray	78	OBC
	6	6108084	Lokesh Kapse	254	UR-PwBD
	7	6145126	Abhishek Meena	365	ST
	8	6221188	Niraj Gopalrao Randai	471	ST
Senior Administrative Assistant SAA (Upper Division Clerk) *	9	6227762	Shubham Kumar	67	OBC

* Appointment to the above posts will be subjected to outcome of O.A. No. 661/2025 under CAT, Jabalpur Bench
