



Advertisement for the posts of **Data Entry Operator cum Health Assistant cum Counselor on contractual basis for project** “Serum testosterone level and semen quality in males patients with sickle cell disease attending at AIIMS Raipur OPD (CG).”

Applications are invited for **Data Entry Operator cum Health Assistant cum Counselor** for an “Serum testosterone level and semen quality in males patients with sickle cell disease attending at AIIMS Raipur OPD (CG)”

For a tenure of 12 months. The essential qualifications, experience, consolidated salary are as given below :

Data Entry Operator cum Health Assistant cum Counselor

Project Name and Project ID	<i>Serum testosterone level and semen quality in males patients with sickle cell disease attending at AIIMS Raipur OPD (CG)</i>
Project Duration	1 years
Date of start of project	August 2018
Resource Requirement:	One
Education:	Minimum qualification is 10+2 (passed) with science subjects ,Social Work ,PGDCA/, with computer operator experience will be preferred.

Experience/Fresher	Applicants with experience in conducting Data entry, Medical field .
Key Skills	Ability to conduct a record data in the preforms in English, Hindi, local Language
Age Limit	30 years
Job Title	Data Entry Operator cum Health Assistant cum Counselor .
Location	DEPTT OF OBSTETRICS & GYNECOLOGY AIIMS, Raipur
Proposed Salary	Rs 23792 /month
Core Responsibilities	Heath Counselor & record the data

Terms and conditions

1. This is a fixed tenure contractual vacancy under funded project and not an employment on AIIMS Raipur pay roll.
2. Employment will automatically terminate upon completion of the 1 year (12 months) from the day of joining of duties and there is no liability for permanent employment on AIIMS, Raipur or principal investigator.
3. The appointment can be terminated with one month notice from either side without assigning any reason
4. Extension on the job may be given if there is further requirement or extension of project depending upon previous work performance evaluation report.
5. The candidates have no right to claim permanent employment based on this job.
6. No TA/DA will be paid for attending the interview.
7. Experience will be counted only after completion of minimum educational qualifications.
8. Mere filling the essential qualification does not guarantee for the interview call & selection
9. Separate applications should be submitted for each post.

HOW TO APPLY:

The applicants who fulfill the above qualifications/eligibility may submit their application in the attached proforma and send/submit it along with self-attested photocopies of all the relevant documents in support of age, educational qualification, experience, category etc to the following address between 09:00 AM to 05:00 PM:

The envelope should be super-scribed "APPLICATION FOR THE POST OF **Data Entry Operator cum Health Assistant cum Counselor** (mention name of the post you have applied for)". **Starting Date 12th November 2018 to 15 December 2018 ,5:00 pm**

Schedule of interview: Will be notified in due course in the website of AIIMS, Raipur, for any updates please visit the Institute website i.e. www.aiimsraipur.edu.in regularly.

For any queries contact or write to:

Dr. Vinita Singh

Associate Professor

ddvinitasingh@gmail.com

Department of OBS & GYN

Room No. 3117, 3rd Floor, GateNo.05, Medical College Building,
All India Institute of Medical Sciences Raipur,
Tatibandh, G.E Road, Raipur, Chhattisgarh, Pin- 492099.

6. . Contact Number:-

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7. E-mail ID:-

8. Permanent Address:

State :-

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PIN :-

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9. Date of Birth with documentary

Evidence-

10. Category: UR/OBC/SC/ST

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11. Gender :- Male /Female

12. Educational Qualification:-

Name of the Examination	Subject/ Discipline/ Speciality	University/ Institute/ College	Year of Passing final examination	Marks obtained	Percentage

13. Work Experience:-

SN	FROM	TO	POST HELD	PAYS SCALE	NAME OF EMPLOYER	REASON FOR LEAVING

14. If selected what period would you require for joining the post:

I solemnly affirm that the information furnished above is true and correct in all respects to the best of my knowledge. I have not concealed any information. I undertake that any information furnished herein is found to be incorrect or false, I shall be liable for action as per rules in force.

Date :- _____

Place :- _____

Name of Candidate _____

Signature of Candidate -----