



अखिल भारतीय आयुर्विज्ञान संस्थान ,रायपुर (छत्तीसगढ़)
All India Institute of Medical Sciences, Raipur (Chhattisgarh)
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www.aiimsraipur.edu.in

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Advertisement For **Clinical Research Coordinator** On **Contractual** Basis

Applications are invited for filling up of following posts in **"A Global Phase 3, Double Blinded And Placebo- Controlled Study Evaluating The Efficacy And Safety Of Etavopivat In Adolescents And Adults With Sickle Cell Disease "**at AIIMS, Raipur, Chhattisgarh purely on contractual basis :-

1.S. N.	Name of Post	No. of vacancies
2	Clinical Research Coordinator	01
3	<u>Period of contract</u> :-	The post will be initially for a period of 06 Months which will be extendable to 3 years on annual basis depending on candidates' performance.
4	<u>Age Limit</u> :-	Not Exceeding 30 Years as on 01.04.2025
5	<u>Consolidated Salary (per month)</u> :-	28,124/ (Twenty eight thousand one hundred twenty four) rupees per month only
6	<u>Essential Educational Qualification</u> :-	1. Graduation certificate along with mentioned essential experience certificate
7	Essential Experience :-	1. *The candidate must have minimum two years experience in the sickle cell disease interventional (Clinical) trial in phase II/III/IV. 2. Good English communication skills. Good skills in reading handwritten Notes / Doctor's prescription. Basic knowledge of medical terms and terminologies. 3. Basic knowledge of Computer JOB DETAILS * candidates unable to fulfill the criteria 1, wont be considered eligible for the post.
8	<u>Job Responsibilities</u> :-	Day time duty (9 am to 5PM) only and telephonic response as per requirement for patient 1. Have to work in General Medicine opd/ ward. 2. He/she will be required for coordinating with PI at study sites at headquarters, study monitoring, for collection of data and follow up of participants in the cohort. 3. All the data recording, reporting and entries. 4. All work assigned by PI for the project.

		<p>5. This project may require calling the patient, helping or guiding them in the hospital and follow up for any events.</p> <p>6. Blood samples for the patient has to be taken as per the need of the study and as advised by principal investigator.</p> <p>7. The trial drug has to be administered as per the standard infusion protocol advised in the study with the help of the study nurse.</p> <p>8. Ensure that clinical research studies are conducted in accordance with the protocol, standard operating procedures, good clinical practice (GCP) guidelines, and other applicable regulatory requirements.</p> <p>9. Help sponsor/monitors in site initiation, monitoring and close - out visits in accordance with contracted scope of work and GCP guidelines.</p> <p>10. Review informed consent document procedures.</p> <p>11. Help in study - related training to assigned site personnel and establish regular lines of communication with the Investigators to manage ongoing project expectations and issues.</p> <p>12. Maintain the quality and integrity of the practices of the site related to the proper conduct of the protocol and adherence to applicable regulations.</p> <p>13. Ensure accurate data entering and reporting via online system</p> <p>14. maintain site source documents, medical records and site files</p> <p>15. Interpret data to identify protocol deviations and risks to subject safety data integrity.</p> <p>16. Has to centrifuge the sample collected by the clinical research coordinator.</p> <p>17. Complete the data entries of the patient on the same day.</p> <p>18. Admission and discharge of the patient will be also the responsibility for this post.</p>
9	<u>How to Apply :-</u>	<p>Candidates are requested to send there all documents as scanned copy to email id drpankajkannauje@aiimsraipur.edu.in for verification <u>latest by 30.04.2025</u>. The candidates are requested to provide email id and contact number of the previous project Incharge too for verification of their experience certificate. It will be the responsibility of candidate to ask their previous project Incharge to confirm the queries sent by us, unable to do so will make them ineligible for the post.</p> <p>On day of interview, eligible candidates are desired to bring the duly filled application form in the attached format along with all original mark-sheets and certificates in support of educational qualification and experience certificate (if any), any one original photo bearing identity card issued by any Government authority (Aadhar/PAN/Voter ID/Driving license) and one set photocopy of each document. Candidates failing to bring</p>

		any of the above documents will not be allowed to appear for interview.
10.	Date and time of interview and address of the venue	will be advertised with eligible candidates on the official website of AIIMS Raipur
11.	<u>Reporting time :</u>	Only those candidates who are found eligible after scrutiny of provided documents through email are requested to report at 10 AM in Department of General Medicine OPD Room no 8 to Miss Kiran Manikpuri for document verification (date to be announced with result). Those who have not been called won't be entertained.

Selection Process :-

- i) List of eligible candidates will be displayed on the website of AIIMS Raipur. No separate call letters/admit cards will be issued.
- ii) In case of large number of applications, interview may be spilled over next day or a screening test may be held or any other criteria may be adopted as may be deemed fit to shortlist the candidates. The decision of the competent authority in this regard will be final and no correspondence whatsoever will be entertained in this connection.
- iii) Selection will be made on the basis of performance in interview only .

Terms and conditions of appointment:-

1. The appointment is purely on CONTRACT BASIS initially for a period of 06 (six) months with effect from the date of joining, extendable upto 36 (thirty six) Months on annual basis depending on the performance of the candidate and requirement of the project. If the contract is not extended further, the same will lapse automatically. The appointment can also be terminated at any time, on either side, by giving one month's notice or by paying one month's salary without assigning any reason or on failure to complete the period of three months to the satisfaction of the competent authority. Candidates should note that their appointment will be for the Project only and they will NOT be the employees of AIIMS Raipur.
2. No other/ additional allowances other than the consolidated salary mentioned will be admissible. The appointee shall NOT be entitled to any of the benefits available to other employees of AIIMS Raipur appointed on regular basis.
3. The appointee shall perform the duties as assigned to him/her. The competent authority reserves the right to assign any duty as and when required. No extra/additional allowances will be admissible in case of such assignment.

4. The appointee shall not have any right or claim to appointment on regular basis in AIIMS Raipur on any post.
5. The appointee shall be on whole time appointment for the project concerned and shall not accept any other assignment paid or otherwise and shall not engage himself/herself in a private practice of any kind during the period of contract.
6. If required, the appointee may be subjected to medical examination from the competent medical board for which he/she will have before the designated medical authority.
7. No TA will be admissible for attending the interview/written test and for joining the duties in case of selection.
8. Leave entitlement of the appointee shall be governed in terms of instructions contained in DOP&Ts OM No. 12016/3/84-Estt.(L) dated 12.4.1985 as amended from time to time.
9. If any declaration given or information furnished by him/her is found to be incorrect/false or if he/she is found to have willfully suppressed any material, information, he/she will be liable for removal from service and also such other action as may be deemed necessary by the competent authority.
10. If any candidate is found canvassing for his/her selection, he/she will be disqualified from the selection process.
12. The decision of the competent authority regarding selection of candidate will be final and no representations in this regard will be entertained.
13. Final result will be declared on the website of AIIMS Raipur and selected candidates will be informed through email.
14. Candidates are advised to regularly visit the website of AIIMS Raipur (www.aiimsraipur.edu.in) for updates regarding this recruitment. No separate communication will be sent to the candidates regarding change in date and time of interview/written exam.

For any queries contact or write to: Dr. Pankaj Kumar Kannauje, Associate Professor, Department Of General Medicine, AIIMS-Raipur. Email id- drpankajkannauje@aiimsraipur.edu.in



Dr. Pankaj Kumar Kannauje