



अखिलभारतीयआयुर्विज्ञानसंस्थान ,रायपुर (छत्तीसगढ़)

All India Institute of Medical Sciences Raipur
(Chhattisgarh)

G. E. Road, Tatibandh,
Raipur-492 099 (CG)

www.aiimsraipur.edu.in

Ref No. AIIMS-RPR/OBGY/ICMR- GDM /2025/118

Dated: 30/07/2025

NOTIFICATION FOR WALK IN INTERVIEW FOR THE POST OF PROJECT SUPPORT COORDINATOR-III REQUIREMENT IN ICMR FUNDED EXTRAMURAL PROJECT, AIIMS RAIPUR

Applications are invited from eligible candidates for the following positions, purely on temporary contract basis under the research project financially approved by ICMR entitled "Evaluation of maternal and fetal outcomes in women diagnosed with GDM or normoglycaemia using IADPSG criteria, among women diagnosed with normoglycaemia by DIPSI criteria: Prospective multi-centre observational cohort study" to be conducted at OBGY, AIIMS, Raipur.

Required Qualifications and other details are given below

1.	Name of Post:	Project Support Coordinator III
	No. of Post:	1 (one), [UR]
	Age Limit:	Not exceeding 35 years
	Consolidated Pay:	₹ 28000 + HRA (20%) = ₹ 33,600 pm
	Essential Qualifications:	Three years or Four years graduate degree in relevant subject / field + Three years post qualification experience or PG in relevant subject / field. or For Engineering / IT / CS related- Four years graduate degree.
	Desirable:	Preference Given To:- (i) Experience in ICMR project (ii) Ability to use computers - Hands on experience in office applications, spreadsheets and presentations.
	Nature of Duties:	<ul style="list-style-type: none">• Informing Participants regarding the study.• Recruitment of patients.• Follow up of patients.• File Preparation.• Case record form entry.• Data storage in presentable form (Soft and Hard Copy)• Maintaining records,• Quality management – to ensure good data integrity.• Keeping track of contingencies and consumables• Assisting the PI to prepare reports.• Any other job assigned by PI
	Place of Duty:	Department of Obstetrics and Gynaecology, AIIMS, Raipur

*In absence of candidates meeting the essential qualification/experience, the posts may be filled at a lower level commensurate with the educational qualification and experience of the candidates, which will be under the discretion of the selection committee.

How to apply:

1. Interested and eligible candidates can attend the Walk-In Interview with their filled applications (as per the prescribed performa) along with scanned copies of all required supporting documents on 11th August, 2025, at 10:00 AM in the New Administrative Building, 3rd Floor, B- Block, Office of Dept. of Obstetrics and Gynaecology, AIIMS, Raipur.
2. Candidate must submit scanned copies of his/her duly filled in application form in the prescribed format with a recent passport size color photograph along with a detailed bio-data / C.V. and all relevant documents; duly self-attested; in proof of his/her educational qualifications [all certificates and mark- sheets from 10th std. onwards], working experience, age, caste etc., identification proof (viz. Aadhar Card, Voter ID Card, Passport or any other Govt. identity proof), within the schedule date and time for submission of application, failing which his/her candidature will not be considered. Late / delayed / incomplete / unsigned applications will not be considered at all and no correspondence will be entertained in this regard.
3. The selection process will be through interview by physical mode. The provisionally eligible candidates list for interview will be floated on the AIIMS, Raipur website by 11th August, 2025. Tentative date of interview is 11th August, 2025 at 10:00 AM in the Dept. of Obstetrics and Gynaecology, AIIMS, Raipur.

For specific queries related with form and post, please write to drsaritaagrawal@aiimsraipur.edu.in

General Terms and Conditions: -

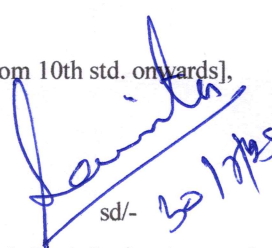
1. These positions are temporary meant for the project and co-terminus with the project.
2. Cut-off date for age limit will be as on the date of last date for submission of applications.
3. Age relaxation will be as per the guidelines of ICMR.
4. Qualification & experience should be in relevant discipline/field from an institution of repute. Experience should have been gained after acquiring the minimum essential qualification.
5. Mere fulfilling the essential qualification does not guarantee selection.
6. Persons already in regular time scale service under any government department / organization are not eligible.
7. No TA/DA will be paid to attend interview / join the post and candidates have to arrange transport / accommodation themselves.
8. The selection committee reserves rights to consider or reject any application / candidature.
9. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
10. The persons engaged shall not have any claim on a regular post in AIIMS / ICMR or in any of its institutes / centers or in any department of government of India and their project term will not confer any right for further assignment or transfer to any other project or appointment / absorption / regularization of service in AIIMS or in ICMR. Benefits of Provident Fund, Pension Scheme, Leave Travel Concession, Medical claim, staff quarters and other facilities applicable to the regular staff of AIIMS / ICMR etc. are not admissible to the positions.
11. Successful candidates will be engaged initially for a period of Five Months, which may be extended upto a maximum of Eleven months as per ICMR approval, or till the completion of the project, whichever is earlier.

Continuation / extension will be depending upon evaluation of performance, tenure of the project, availability of funds, functional requirements and approval of competent authority.

12. Extension on the job may be given if there is further requirement or extension of the project depending upon the previous work performance evaluation report.
13. The appointment can be terminated even during the agreed contract period or extended contract period with one-month notice from either side without assigning any reason.
14. Leave shall be as per the ICMR's policy for project human resource positions.
15. The selection committee reserves the right to cancel / modify the process at any time, at its discretion.
16. The decision of the selection committee will be final and binding.
17. Canvassing in any form will be a disqualification.
18. Corrigendum/addendum/further information; if any; in respect of this advertisement, will be published the AIIMS, Raipur website only. Hence, the candidates are advised to see the website: aiimsraipur.edu.in, regularly for further updates related to this advertisement.
19. Final result will be declared on the website of AIIMS Raipur and selected candidates will be informed through email.
20. Candidates selected will have to produce original documents of their qualification, age and experience before joining. If they are not found entitled, their selection will be cancelled immediately.
21. Any matter for which no specific instruction has been given shall be decided by the selection committee and the decision shall be final and binding on the candidate.
22. The appointee shall be on whole time appointment for the project concerned and shall not accept any other assignment paid or otherwise and shall not engage himself/herself in a private practice of any kind during the period of contract.

The candidates should attend the interview with

1. Duly filled in application form
2. Detailed bio-data / C.V.
3. Two passport size Photographs
4. All the originals documents along with one copy of self-attested documents.
 - i. Photocopy of Identification proof (viz. Aadhar Card, Voter ID Card, Passport or any other Govt. identity proof)
 - ii. Proof of Age.
 - iii. Proof of educational qualifications [all certificates and mark-sheets from 10th std. onwards],
 - iv. Experience Certificates.
 - v. Any other relevant document.


sd/- 20/11/25
Prof. (Dr.) Sarita Agrawal
Principal Investigator
Professor
Dept. of Obstetrics and Gynaecology,
AIIMS, Raipur (C.G.)

प्रो. डॉ. सरिता अग्रवाल
Prof. Dr. Sarita Agrawal
भाष्यायक एवं विभागाध्यक्ष (प्रसूति एवं स्त्री रोग विभाग)
Professor & Head (Obstetrics & Gynaecology)
अखिल भारतीय आयुर्विज्ञान संस्थान, रायपुर (छ.ग.)
All India Institute of Medical Sciences, Raipur (C.G.)

WALK-IN INTERVIEW RECRUITMENT OF PROJECT SUPPORT COORDINATOR-III IN ICMR FUNDED EXTRAMURAL PROJECT, AIIMS RAIPUR ENTITLED “EVALUATION OF MATERNAL AND FETAL OUTCOMES IN WOMEN DIAGNOSED WITH GDM OR NORMOGLYCAEMIA USING IADPSG CRITERIA, AMONG WOMEN DIAGNOSED WITH NORMOGLYCAEMIA BY DIPSI CRITERIA: PROSPECTIVE MULTI-CENTRE OBSERVATIONAL COHORT STUDY”.

Name of the post Applied For:

Full Name (In block letters):

Father's /Husband's Name:

Gender: Marital Status:

Date of Birth & Age:

Correspondence address:

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Permanent Address:

.....

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Contact number:

Email ID:

*Details of academic & technical qualifications (High School and above. Start from recent):

S. No.	Qualification	Name of Institute / College	Name of Board/ University	Year of Passing	Percentage of Marks
1.					
2.					
3.					
4.					
5.					

*Details of Work/Research Experience (After obtaining eligible qualification):

Affix a Passport
size photo

S . N o .	Post	Name of the Institution / organization	From (DD/MM/YY)	To (DD/MM/YY)	Total Experience	Duties & Responsibility
1 .						
2 .						
3 .						
4 .						
5 .						

* (Attach the self-attested copies of educational qualifications, work/research experience and publications)

No. of publications (details of indexed papers should be attached separately):

Present employment (if any):

If selected what period would you require for joining the post.....

Declaration

I hereby declare that the above mentioned details are true, complete and correct to the best of my knowledge and belief. I have not concealed any information. In case anything furnished herein ultimately turns out to be false, it will lead to cancellation of my candidature.

Date:.....

Place:.....

Name:

Signature:.....

Enclosures attached:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.